

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M., January 3, 2023 members Poitra, Abrahamson, Mickelson and Schlenvogt present. Member LaRocque presiding. Also present Lyman Bercier, Mitch Slater, Deputy Sheriff, Nathan Gustafson, Sheriff, Cleo Monette, Brian Parisien, and Larry Longie.

Mark Allery met with the board to discuss road department activities. Discussion on the concept a policy for maintenance of driveways and charge for the same. The board agreed that if the proceed to do driveways, a policy would have to be implemented, and it would only involve driveways on the county routes for road maintenance. After much discussion the board have Commissioners LaRocque and Abrahamson meet with Road Supervisor Mark Allery to work on a policy and bring it back to the next meeting.

The board then discussed snow removal on roads that are filling in with snow and making it impossible to keep open, mainly in Fairview Township for wind tower access. Mark stated that a contractor with a large snowblower could blow the roads out, or the county would need to start dozing to push back the snow piles. Also discussed possibility of county acquiring a skid-steer and snowblower with brush attachment to remove trees and willows from the road right of way. Mark will check to see if they could get a demo on snowblowers before deciding on purchase and to come back with estimates on purchase.

Cleo Monette, Brian Parisien and Larry Longie addressed the board at this time in regards to private driveway on Longie Drive in Section 21 of Couture Township. Questions in regards to use and maintenance of the road were raised. The board referred the group to research easements on file for the road use, as this is not a section line road, but rather a private driveway. No action taken.

The board reviewed Road Policy with Mark Allery also. Motion by Schlenvogt, seconded by Abrahamson, to amend #17 of the policy, to add unless immediately needed for up to \$5000, and approve the Road policy. On roll call vote, all members voted "AYE". Motion unanimously carried.

Wendy Belgarde, Tax Director met with the board at this time to discuss two applications for abatement of taxes. Motion by Poitra, seconded by Schlenvogt to approve abatement for Joan Richard for 2022 taxes for Homestead Credit and for John Leonard for 2022 taxes for Veteran's Credit. On roll call vote, all members voted "AYE". Motion unanimously carried.

Nathan Gustafson, Sheriff and Mitch Slater, Chief Deputy Sheriff met with the board at this time with estimates for 2023 Chevrolet pickup to replace Dodge Durango and Dodge Charger, utilizing ARPA funds instead of filling Deputy position. Estimate for 2023 Chevrolet Pickup is \$40,905 from Munro Motors and equipment from Guardian Fleet is \$21,396.59. Discussion on the request. Motion by Schlenvogt, seconded by Poitra to approve purchase of two 2023 Chevrolet Silverado pickups from Munro Motors in the amount of \$40,905 and equipment from Guardian Fleet in the amount of \$21,396.59 each, in lieu of 1 Full-time position from ARPA fund for 2023. On roll call vote, all members voted "AYE". Motion unanimously carried.

Nathan updated the board on the Jail Inspection from last week, Department of Corrections found the jail to be non-compliant in 17 standards, but those standards have been corrected, mainly on wording of policies. Also discussed was contracts for hosing inmates, which they are working on renewals and should have to bring back to the board at the next meeting. No action taken.

The board reviewed the county policies at this time.

Motion by Poitra, seconded by Mickelson to approve Holidays for 2023 as on file in the Auditor's Office. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Abrahamson, seconded by Mickelson that the following policies be approved:

Payment of any county obligation will not be made unless the bill or voucher has been signed by the person who ordered it;
That a county official or supervisor must present a written request quarterly, to the board, prior to

overspending a line item within their budget. The request must further state, if the request is approved by the board, which line item in their budget they would request it be transferred from to cover the overspent line item;

That a purchase order and approval must be received from the county board by every department official or employee prior to purchasing or repairing equipment and furniture which exceeds a total cost of \$1000.00.

That any overtime hours submitted to the auditor for payment must be documented and presented to the board of county commissioners for their review;

That all employees must file with the county auditor on a monthly basis, a time record and the days and hours taken for vacation and sick leave prior to the middle of each month on forms prescribed by the county auditor;

That the following banks be designated as official depositories of county funds and the Pledge of Securities presented from the area banks be approved as follows: Dacotah Bank, \$2,000,000; Rolette State Bank, \$1,200,000, Starion Bank, \$750,000 and Turtle Mountain State Bank, \$400,000. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Abrahamson, to assess lien on real estate taxes for delinquent road bills for Byron Hill and Marlin Schroeder. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Abrahamson, seconded by Mickelson to approve renewal of Courthouse Janitor/Maintenance Contract with Tom McCloud for the upcoming year at the current rate, with correction to replace Old Public Health Property with County property. On roll call vote, members Abrahamson, Schlenvogt, Mickelson and LaRocque voted "AYE". Member Poitra voted "NAY". Motion carried.

The Social Service Building Janitor Contract was also discussed, will review further with the Mountain Lake Human Service Zone Director.

On motion by Schlenvogt, seconded by Abrahamson and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$24,138.34, Recorder \$1,879.50, Recorder Preservation Fees, \$219, and Treasurer's Total Collections, \$990,935.52 and Auditor's Total Payments, \$2,028,923.31, and the following county bills be allowed and ordered paid:

CHECK	NAME	AMOUNT
701061	QUADIENT LEASING USA INC	\$670.83
701062	NDPHIT	\$17,736.37
701063	MARCO TECHNOLOGIES LLC	\$2,908.53
55164	ABRAHAMSON REFRIGERATION	\$70.00
55165	AFLAC	\$668.81
55166	AUTO VALUE PARTS STORES	\$83.86
55167	BILL BIBERDORF	\$42.12
55168	CENEX FLEETCARD	\$610.45
55169	CITY OF ROLLA	\$253.25
55170	COMMUNITY AMBULANCE OF ROLLA	\$52.95
55171	DOUG AND MARYS JACK AND JILL	\$88.45
55172	GRAND FORKS COUNTY	\$6,750.00
55173	GOVERNSOFT	\$13,583.00
55174	GUSTAFSON OIL COMPANY	\$4,521.97
55175	HAAS TIRE	\$311.00
55176	J AND F TOWING	\$200.00
55177	JOC INC	\$4,557.49
55178	LEGACY COOPERATIVE	\$629.96
55179	TOM MCCLLOUD	\$1,850.00
55180	MEDICO LIFE HEALTH INSURANCE	\$150.00
55181	MIDCONTINENT COMMUNICATIONS	\$86.78
55182	ROGER MORRIS	\$322.50
55183	MUNRO ACE HARDWARE	\$156.28
55184	MUNRO MOTOR CO	\$635.16
55185	NATIONAL ASSOCIATION	\$450.00
55186	NORTH CENTRAL PLANNING	\$11,280.00
55187	ND ASSOCIATION OF COUNTIES	\$6,996.00
55188	ND ASSOCIATION OF COUNTIES	\$26,219.46
55189	NDACO RESOURCES GROUP	\$21,524.64

55190	ND COUNTY COMMISSIONERS	\$1,650.00
55191	NORTH CENTRAL ELECTRIC COOP	\$205.00
55192	OTTERTAIL POWER COMPANY	\$3,788.64
55193	PRIDE DAIRY	\$758.44
55194	ROLETTE COUNTY TREASURER	\$734,763.32
55195	ROLETTE COUNTY TREASURER	\$504.31
55196	ROLETTE COUNTY TREASURER	\$9,961.15
55197	ROLLA IMPLEMENT	\$3,900.99
55198	SYSCO NORTH DAKOTA	\$6,937.78
55199	TURTLE MTN PUBLIC	\$737,125.43
55200	TM COMMUNICATIONS	\$2,700.59
55201	VERIZON WIRELESS	\$326.62
55202	VERIZON	\$42.38
	ROAD DEPT DEC PAYROLL	\$35,646.22
	GEN, L-ENF, ETC DEC PAYROLL	\$191,584.84
	TOTAL PAYMENTS	\$1,853,305.57

Motion by Poitra, seconded by Abrahamson, and unanimously approved the board then adjourned at 11:30 AM to January 17, 2023.

January 17, 2023

The board convened at 9:00 A.M., January 17, 2023 with members Abrahamson, Mickelson, Poitra and Schlenvogt present. Member LaRocque presiding.

The board recited the Pledge of Allegiance.

Mitch Slater, Chief Deputy Sheriff appeared before the board with a quote for Software updates for StarWitness interviewer program in the amount of \$1102.40. Motion by Schlenvogt, seconded by Abrahamson to approve software upgrade in the amount of \$1102.40. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Mitch also presented Agreements for housing inmates received from Ramsey, Cavalier Counties and Rolette City. Mitch stated they are still waiting to receive several more agreements. Motion by Poitra, seconded by Schlenvogt, to approve the three agreements received from Ramsey and Cavalier Counties and Rolette City, which reflect an increase to \$85/day for boarding inmates. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Mark Allery, Road Supervisor met with the board in regards to several issue in the road department. Mark discussed the need to replace the 2011 and 2013 Cat motor graders, as they are having more operational problems.

Motion by Abrahamson, seconded by Mickelson to increase machine rates by \$40/hour as follows:

Motor Grader	\$200/hr
Cat with Dozer/Scraper/Trachoe	\$240/hr
Backhoe or Loader	\$175/hr
Tractor w/Mower	\$115/hr

On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then discussed proposal for Road Maintenance and Improvement Initiative submitted by Abrahamson for maintenance of private driveways if requested by individuals. After further review, motion by Abrahamson, to adopt Road Maintenance and Improvement Initiative for a 1-year trial period, seconded by Mickelson. On roll call vote, members Abrahamson, Schlenvogt, Mickelson and LaRocque voted "AYE". Member Poitra voted "NAY". Motion carried.

Kent Indvik and Seth Demontigny, Wold Engineering met with the board at this time to discuss county funding from the Prairie Dog Funds and possible projects for use of the funds. County Road 15 is the next road scheduled for a 2 inch overlay, which runs approximately \$200,000/mile with an estimate of \$2,000,000 for the 10 miles. The Prairie Dog funds to be

received in January amount to \$1,021,510 and HB 1505 \$597,000. The board will discuss further this summer, on use of the funds.

Kevin Walford, Butler Machinery met with the board to discuss motor grader replacement. Discussion regarding lease vs purchase. Kevin recommended purchase option based on the interest rates. After further discussion, motion by Abrahamson, seconded by Mickelson to call for bids for 1 or more Motor Grader AWD, with a 5 year or 7-year warranty and payment schedule, with trade in option. On roll call vote, members Abrahamson, Schlenvogt, Mickelson and LaRocque voted "AYE". Member Poitra voted "NAY". Motion carried.

The board discussed purchase of Brush mower such as, 10' Schulte heavy duty mower or skidsteer brush mower. No action was taken at this time.

Karl Frigaard, Rugby JDC Executive Director met with the board requesting letter of support for Legislative bill to develop Natural Gas Pipeline through the Highway 2 Corridor, which could feed additional Natural gas pipelines to counties such as Rolette County for use of Natural Gas in the western part of North Dakota. Motion by Schlenvogt, seconded by Abrahamson to provide letter of support for bill for the Development of Natural Gas Pipeline. Commissioners Poitra and Mickelson requested more information before offering support. On roll call vote, members Abrahamson and Schlenvogt voted "AYE". Member Poitra, Mickelson and LaRocque voted "NAY". Motion failed.

Motion by Poitra, seconded by Schlenvogt to approve Zion's Bank payment for Jail Debt Service in the amount of \$162,100. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Poitra to pay Zion's Bank Annual fee of \$1,750, seconded by Abrahamson. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board review 2021 Audit Report at this time and also Fraud Risk Assessment completed. Discussion on mileage reimbursement for Commissioners and use of P-cards for County Commissioners. Motion by Abrahamson, seconded by Mickelson to approve Fraud Risk Assessment and 2021 Audit Report. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Poitra to approve Gaming Permits for North American Game Warden Museum and Turtle Mountain Lakes and Wildlife Federation, seconded by Abrahamson. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

On motion by Abrahamson, seconded by Poitra and unanimously approved, the following county bills be allowed and ordered paid:

CHECK	v	NAME	AMOUNT
701064		COMMERCIAL CARD SOLUTIONS	\$9,469.08
701065		QUADIENT FINANCE	\$1,539.00
701066		MARCO TECHNOLOGIES LLC	\$4,293.87
701067		OFFICE OF STATE TAX COMMISSION	\$6,225.55
701071		ND PUBLIC EMPLOYEES RETIREMENT	\$25,860.00
55117	v	VOID CK 55117	-\$84.50
55147	v	VOID CK 55147	-\$135.83
55203		MARK ALLERY	\$931.56
55204		BUTLER MACHINERY COMPANY	\$2,078.16
55205		ND COUNTY AUDITORS	\$125.00
55206		CITY OF ROLLA	\$806.82
55207		CITY OF ST JOHN	\$103.13
55208		COLE PAPERS INC	\$2,482.82
55209		COMMUNITY AMBULANCE OF ROLLA	\$152.95
55210		ND COUNTY TREASURERS	\$125.00
55211		DALES CASH SUPPLY	\$10,389.79
55212		DARWINS TOWING	\$300.00
55213		DSM INC	\$310.50
55214		DUNSEITH HARDWARE	\$197.93
55215		GRAND FORKS COUNTY	\$2,475.00
55216		GUSTAFSON OIL COMPANY	\$10,663.62

55217	HAAS TIRE	\$620.00
55218	HIGH PLAINS TECHNOLOGY INC	\$619.00
55219	HWY 281 GAS AND THINGS	\$4,905.52
55220	INFORMATION TECHNOLOGY DEPT	\$4,190.74
55221	INFORMATION TECHNOLOGY DEPT	\$1,745.20
55222	J AND M SERVICE STATION	\$736.71
55223	JOC INC	\$9,565.42
55224	JOHNSON CONTROLS	\$9,090.00
55225	K AND D FIREARMS	\$300.00
55226	JONAH LADUCER	\$15.05
55227	LEEVEERS SUPER VALU	\$132.23
55228	LEGACY COOPERATIVE	\$1,221.53
55229	LEGACY COOPERATIVE	\$1,718.99
55230	LANGUAGE LINE SERVICES	\$30.00
55231	MEARS IMPLEMENT	\$333.24
55232	MEARS AUTO	\$37.90
55233	MIDCONTINENT COMMUNICATIONS	\$86.78
55234	MIDSTATES WIRELESS	\$4,410.00
55235	MAIN STREET MARKET	\$46.10
55236	MUNRO ACE HARDWARE	\$274.94
55237	MUNRO ACE HARDWARE	\$9.08
55238	ND ASSOCIATION OF COUNTIES	\$26.00
55239	ND ONE CALL	\$1.30
55240	ND STATE RADIO COMMUNICATIONS	\$360.00
55241	NORTH DAKOTA TELEPHONE CO	\$256.06
55242	NORTHERN PLAINS ELECTRIC COOP	\$1,175.00
55243	ODP BUSINESS SOLUTIONS LLC	\$248.65
55244	OFFICE OF THE STATE AUDITOR	\$20,000.00
55245	OTTERTAIL POWER COMPANY	\$5,610.04
55246	ROLETTE COUNTY TREASURER	\$1,132.13
55247	ROLETTE INSURANCE AGENCY	\$93,493.00
55248	ROLLA IMPLEMENT	\$840.99
55249	RUNNING SUPPLY INC	\$479.99
55250	THOMSON REUTER WEST	\$207.67
55251	TRI CARE HOME HEALTH	\$1,125.00
55252	TM STAR	\$982.63
55253	TM COMMUNICATIONS	\$12,271.37
55254	VERIZON	\$189.50
55255	VULCAN IRON WORKS INC	\$5,958.63
55256	WESTSIDE SERVICE CSTORE	\$5.01
55257	ZIONS BANK	\$162,100.00
55259	ROLETTE COUNTY CLERK OF COURT	\$7,238.76
	TOTAL PAYMENTS	\$432,099.61

On motion by Poitra, and unanimously approved, the board adjourned at 11:15 AM until February 7, 2023

Henry LaRocque
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M., February 7, 2023 members Poitra, Abrahamson, Mickelson and Schlenvogt present. Member LaRocque presiding by Zoom. Also, present Mitch Slater, Deputy Sheriff, Nathan Gustafson, Sheriff and Lyman Bercier, Housing Authority, Executive Director.

The board recited the Pledge of Allegiance.

Brian Grosinger, State's Attorney met with the board to discuss MOU between Rolette County and Rolette County Housing Authority for lease of old Public Health Building. A bill was sent to Housing Authority for snow removal and grounds maintenance for 2022, which has not been paid, and Housing Authority disputes that they owe the bill. Brian stated that since Housing Authority does not pay rent, and there was to be no expense for the county. Craig Poitra stated that the MOU did not include maintenance of the grounds, only building maintenance in the MOU so he felt that the Housing Authority did not owe the bill. After further discussion, motion by Schlenvogt, seconded by Poitra to continue to have the Courthouse Janitor do grounds maintenance and snow removal, and not bill to Housing Authority until the expiration of the current MOU with Housing Authority. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Nathan Gustafson, Sheriff appeared before the board with quote from NRG for computer replacement for the Community Service program in the amount of \$1,978.91. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Sheriff Gustafson informed the board that he had completed interviews for Jail Administrator and they had selected Jamie Metcalfe for the position, who would accept the position at a salary of \$52,000/year, which is more than budgeted salary. Discussion on salary. Motion by Schlenvogt, seconded by Poitra, to approve salary of \$52,000/year for Jail Administrator to be effective on March 1st, 2023, and suspend additional pay to Kim Nadeau, Jamie Metcalfe, Nathan Gustafson and Mitch Slater for interim duties as of February 28, 2023. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Abrahamson, to approve minutes from the previous month. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Poitra, seconded by Schlenvogt, to approve January Financial Report. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Mickelson, seconded by Abrahamson, to approve Agreements with Rolla City, Dunseith City and Walsh County for boarding inmates at the Jail. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Abrahamson, seconded by Schlenvogt, to approve applications for abatement of taxes for Homestead credit for Jerry Laverdure for parcel #21119 for tax years 2020, 2021 and 2022; Mildred Nadeau for parcel #8045-160, tax year 2022, Donna Johnson for parcel #27045, for 2022, Veteran's Credit for Stuart Leonard for parcel #8031-015 for 2022 and for Assessment Error for Carol Patnaude on parcel #2366 for 2022. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Poitra, seconded by Abrahamson to appoint Cam Mickelson to serve on the NCPC Board. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Abrahamson, seconded Mickelson to apply for renewal of Game and Fish Permit to have navigational buoys at County Park swimming area. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Abrahamson, to approve Emergency Winter Storm Declaration for November 1, 2022-January 1, 2023 due to extreme snowfalls in excess of 21' for both November and December. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Abrahamson, seconded by Schlenvogt to approve for removal of approach southeast side of Outlot P, along ND Highway 30 at the request of Ottertail Power, so they may build an

approach just south of the property, with Ottertail Power responsible for removal of the approach at their expense. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Mickelson to pay the bills as presented. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Discussion on gravel quantities stockpiled and needs for the upcoming year. No action taken.

Ed Walters appeared before the board to request to purchase V-Plow no longer used by county Road Department. No action taken.

On motion by Schlenvogt, seconded by Mickelson, and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$57,933.35, Recorder \$1, Recorder Preservation Fees, \$219, and Treasurer's Total Collections, \$1,339,170.52 and Auditor's Total Payments, \$3,403,431.76, and the following county bills be allowed and ordered paid:

CHECK	NAME	AMOUNT
701072	CARDMEMBER SERVICE	67.37
701073	NDPHIT	18882.22
701074	MARCO TECHNOLOGIES LLC	136.99
55260	AFLAC	668.81
55261	MARK ALLERY	525.97
55262	CAPFIRST EQUIPMENT FINANCE	13070.32
55263	CENEX FLEETCARD	698.51
55264	CHARMTEX INC	710.72
55265	CITY OF ROLLA	1157.53
55266	CITY OF ST JOHN	97.00
55267	COLE PAPERS INC	624.02
55268	COMMUNITY AMBULANCE OF ROLLA	150.00
55269	COMPUTER PROJECTS OF IL INC	400.00
55270	DAKOTA FIRE EXTINGUISHERS	179.67
55271	DALES CASH SUPPLY	3698.10
55272	DALES CASH SUPPLY	167.00
55273	BRADLEY DAVIS	150.00
55274	DEPT OF CORRECTIONS AND REHAB	150.00
55275	DOUG HOWARD	787.50
55276	ETHAN BARIL	550.00
55277	FARGO GLASS AND PAINT	34852.00
55278	FISCAL ADMIN CO JAIL CLAIMS	257.71
55279	HAAS TIRE	285.00
55280	HWY 281 GAS AND THINGS	4988.82
55281	INFORMATION TECHNOLOGY DEPT	4235.99
55282	INFORMATION TECHNOLOGY DEPT	1942.95
55283	JOC INC	4329.63
55284	LEGACY COOPERATIVE	598.69
55285	LEGACY COOPERATIVE	711.98
55286	LANGUAGE LINE SERVICES	30.00
55287	VALERIE MCCLOUD	42.50
55288	TOM MCCLOUD	1850.00
55289	MEDICO LIFE HEALTH INSURANCE	187.99
55290	MIDSTATES WIRELESS	4630.50
55291	MARILYN POITRA	110.00
55292	MUNRO ACE HARDWARE	517.27
55293	MUNRO ACE HARDWARE	48.17
55294	NATIONAL ASSOCIATION	450.00
55295	NARDINI FIRE EQUIPMENT	618.00
55296	ND ASSOCIATION OF COUNTIES	1868.34
55297	ND ASSOCIATION OF COUNTIES	952.80
55298	NDACO RESOURCES GROUP	26080.90
55299	ND ASSOC OF COUNTY AND	170.00
55300	ND COUNTY RECORDERS	200.00
55301	NDSU EXTENSION	9710.63

55302	ND STATE RADIO COMMUNICATIONS	2405.56
55303	NORTH DAKOTA TELEPHONE CO	2.06
55304	NORTH CENTRAL ELECTRIC COOP	199.00
55305	ODP BUSINESS SOLUTIONS LLC	118.38
55306	OFFICE OF ATTORNEY GENERAL	310.00
55307	OTTERTAIL POWER COMPANY	1070.45
55308	PIERCE COUNTY TRIBUNE	48.00
55309	POMPS TIRE SERVICE	4350.44
55310	PRIDE DAIRY	475.52
55311	ROLETTE COUNTY TREASURER	1363.99
55312	ROLLA IMPLEMENT	184.89
55313	SIGNALSCAPE INC	1102.40
55314	SYSCO NORTH DAKOTA	13144.27
55315	THOMSON REUTER WEST	207.67
55316	TURTLE MTN PUBLIC	100934.92
55317	TRI CARE HOME HEALTH	1225.00
55318	TRITECH SOFTWARE SYSTEMS	7475.36
55319	TUOMALA PLUMBING AND HEATING	250.67
55320	TM STAR	436.50
55321	TM COMMUNICATIONS	2639.67
55322	TURTLE MTN RIFLE AND PISTOL	20.00
55323	US POSTAL SERVICE	94.00
55324	VERIZON	326.56
55325	VERIZON	42.40
55326	VERIZON	189.50
55327	WARD COUNTY	2604.09
	Road Dept January Payroll	51860.76
	Gen, Law Enf, Etc January Payroll	185399.33
	TOTAL	\$521,022.99

Motion by Poitra, seconded by Abrahamson, and unanimously approved the board then adjourned at 11:30 AM to February 14, 2023.

February 14, 2023

The board convened at 9:00 A.M., February 14, 2023 in special session with members Abrahamson, and Mickelson, present. Member Poitra participated by Zoom. Member Schlenvogt absent. Member LaRocque presiding.

The board met with Mitch Slater, Chief Deputy Sheriff and Sheriff Gustafson to discuss approval to order (2) 2023 Chevrolet Silverado pickups. The pickups quoted originally and approved from Munro Motors were at a cost of \$40,905 for work trucks, which are unavailable to order at this time. Quotes were reviewed for several other options for purchase of 2023 Silverado pickup. After review of quotes, motion by Poitra, seconded by Abrahamson, to approve purchase of two 5.3 L 2023 Silverado pickup at a cost of \$51,015 each as per quote, using ARPA funds. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Poitra, seconded by Abrahamson, and unanimously approved the board then adjourned at 9:08 AM to February 21, 2023.

February 21, 2023

The board convened at 9:00 A.M., February 21, 2023 with members Abrahamson, Poitra and Schlenvogt present. Member Mickelson participated via Zoom. Member LaRocque presiding.

The board recited the Pledge of Allegiance.

Motion by Schlenvogt, seconded by Abrahamson to approve the agenda. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Wendy Belgarde, Tax Director met with the board with several applications for abatement of taxes for 2022 tax received from Steven Renault on parcel #8030, for Homestead Credit; Romel

and Jennifer Canipi parcel #29177 and Rhea Decoteau on parcel #29571 for assessment errors. Motion by Abrahamson, seconded by Schlenvogt, to approve abatement applications as presented. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Mark Allery, Road Supervisor discussed problems with trying to keep section line roads for Border Winds project open this winter. The road crew has spent many hours with the dozer and blade trying to get the roads open and trying to keep them open, which has been taking away from the maintenance on all other roads throughout the county. After much discussion, motion by Schlenvogt, seconded by Abrahamson to designate the roads in Fairview Township, on 109th ST, 107th St, 105th St, 103rd St and 50th, and 53rd Ave north of County Road 43 or 106th ST NE and 52nd Ave north of 107th ST, that only service the wind towers for the winter month, as minimum maintenance roads during the winter months, and no winter snow removal will be completed unless there is minimal snow. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Ryan Hiatt, 911 Coordinator appeared before the board with quotes for two printers for Sheriff Office Deputy and Dispatch center at the jail and monitors for 911 Coordinator and dispatch center. Discussion on the quotes and need for replacement. Motion by Abrahamson, seconded by Schlenvogt to approve quote for two curved monitors from NRG. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Poitra, seconded by Schlenvogt to approve purchase of HP Laserjet Managed E57540c printer quote from NRG, in the amount of \$4,090.41 to be paid out of ARPA, and the 4-year service plan in the amount of \$949.24 paid out of 911 budget. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then discussed compliance with ACA and possibility increase to Health Insurance premium paid by the employer. Motion by Schlenvogt, seconded by Abrahamson, to table action until the next meeting. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Poitra to accept resignation of Emil LaRocque from the Housing Authority Board, contingent upon Housing Authority Board acceptance. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Abrahamson, seconded by Schlenvogt, to approve Johnson Control quote for Super Vent in the amount of \$2900 for the Courthouse heating system and have Tuomala Plumbing replace hearing valve, unless they are not able to or it is not cheaper, then proceed with Johnson Control quote in the amount of \$2100. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Abrahamson to accept Opioid Settlement with TEVA, Allergan, Walgreens, Walmart and CVS, and to provide to Rolette County Public Health with Public Health to address/mitigate abuse and impact of Opioid use. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Abrahamson, to offer letters of support to Northern Plains for projects. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

On motion by Abrahamson, seconded by Schlenvogt, the following county bills be allowed and ordered paid:

CHECK	NAME	AMOUNT
55328	MARK ALLERY	869.19
55329	WENDY BELGARDE	242.00
55330	BUTLER MACHINERY COMPANY	5148.36
55331	COLE PAPERS INC	1113.79
55332	COMMUNITY AMBULANCE OF ROLLA	167.47
55333	DUNSEITH HARDWARE	289.72
55334	GUSTAFSON OIL COMPANY	6294.24
55335	HAAS TIRE	534.00
55336	HENRY LAROCQUE	3579.25
55337	LINDE GAS AND EQUIPMENT INC	127.56
55338	MEARS IMPLEMENT	55.39
55339	MEARS AUTO	184.90

55340	MIDCONTINENT COMMUNICATIONS	76.78
55341	NORTH DAKOTA TELEPHONE CO	256.06
55342	NORTHERN PLAINS ELECTRIC COOP	1046.00
55343	ODP BUSINESS SOLUTIONS LLC	99.37
55344	OTTERTAIL POWER COMPANY	5188.58
55345	POMPS TIRE SERVICE	772.92
55346	SYSCO NORTH DAKOTA	4987.44
55347	TKA REPAIR LLC	622.50
55348	TOWN AND COUNTRY TESORO	193.00
55349	TM COMMUNICATIONS	890.00
55350	VERIZON	599.10
55352	STUART AND DEANNA LEONARD	217.84
55353	STEPHEN RENAULT	508.20
701080	ND PUBLIC EMPLOYEES RETIREMENT	26797.52
	TOTAL	\$70,754.68

On roll call vote, members Abrahamson, Mickelson, Schlenvogt and LaRocque voted “AYE”. Member Poitra voted “NAY”. Motion carried.

Motion by Schlenvogt, seconded by Abrahamson, the board then recessed until 11:30 AM.

11:30 AM

The board then reconvened at 11:30 AM, with members Abrahamson and Schlenvogt present. Members Mickelson and Poitra via Zoom. Chairman LaRocque presiding.

Kevin Walford, Butler Machinery appeared before the board for Bid opening for Motor Grader with several bid options received from Butler Machinery. The board reviewed the bids for purchase of new Motor Grader with Snow Wing and front lift group and 2 options for financing 5 year or 7 year and trade-in of 2011/2013 Motor Grader. These Motor Graders wouldn't be available for 1 year, and as such payment wouldn't be due until 2024. Motion by Abrahamson, seconded by Schlenvogt, to approve order of two Motor Graders with 7-year financing and warranty. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Craig Poitra brought up the CDBG grant that the board needs to approve application. The board will have Craig sign this application for the County Commission.

On motion by Schlenvogt, and unanimously approved, the board adjourned at 11:45 AM until March 7, 2023

Henry LaRocque
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M., March 7, 2023 members LaRocque, Poitra, Mickelson and Schlenvogt present. Member Abrahamson presiding by Zoom. Also, present Mitch Slater, Deputy Sheriff, Nathan Gustafson, Sheriff, Mark Allery, and John Rosinski.

The board recited the Pledge of Allegiance.

LaRocque let the board know Mark Allery would like to be added to the agenda. Schlenvogt made a motion to approve the amended agenda. Mickelson seconded the amended agenda. All commissioners voted “AYE”.

Nathan Gustafson and Mitch Slater met with the board to discuss autopsy transport costs. Mitch Slater met with the board about his vacation time. Mitch requested to be paid out his vacation at 100% his hourly rate. Motion by Poitra to pay Mitch Slater 72 hours of vacation at 100% of his hourly rate. Seconded by Schlenvogt. After discussion Poitra amended his motion to change the Vacation Benefits Policy of the Employee Handbook to “On the employee’s anniversary date, if a qualified employee has hours earned over the carryover maximum, those hours will be paid out at a rate of 100% of the employee’s hourly rate of pay” this is under the Sheriff and Deputy Sheriff Employees Only. Mickelson seconded the amended motion. On roll call all voted “AYE”. Motion carried unanimously.

Leanna Emmer appeared before the board to recognize Mark Davis and Eldon Haas for their 2022 NDLTAP Innovation Champions Award. Leanna presented a poster for public display to honor their achievement.

Border Wind Farm representative, Jamie Orrack, met with the board in response to a letter received from the board. Jaime, Mark Allery, and the board discussed costs and concerns involved in maintaining 16.5 miles of wind tower roads. No action taken.

Motion by Poitra to approve February Minutes with amendments. Seconded by Mickelson. On roll call all voted “AYE”. Motion carried unanimously.

Motion by Mickelson to approve the February Financial Report. Seconded by Poitra. On roll call all voted “AYE”. Motion carried unanimously.

Motion by Poitra to increase the health insurance cost share to 80% paid by county, 20% by employee retroactive to January 1, 2023. Seconded by Abrahamson. On roll call vote, members Abrahamson, Poitra, Mickelson and LaRocque voted “AYE”. Member Schlenvogt voted “NAY”. Motion carried.

Motion by Schlenvogt to advertise Call for Bids, seconded by Mickelson. On roll call all voted “AYE”. Motion carried unanimously.

Motion by Poitra to adopt and publish Load Restrictions, seconded by Schlenvogt. On roll call all voted “AYE”. Motion carried unanimously.

Motion by Poitra to payoff lease of Dodge Charger and Dodge Durango for \$15,192.35. Motion seconded by Schlenvogt. On roll call all voted “AYE”. Motion carried unanimously.

On motion by Poitra, seconded by Mickelson, and unanimously approved, the following county bills be allowed and ordered paid:

Check	Name	Amount
701081	CARDMEMBER SERVICE	55.90
701082	NDPHIT	19474.68
701083	MARCO TECHNOLOGIES LLC	431.80
55355	ABRAHAMSON REFRIGERATION	89.00
55356	AFLAC	627.34
55357	NORTH DAKOTA CHAPTER OF APCO	900.00
55358	CENEX FLEETCARD	598.21
55359	CITY OF ROLLA	1015.36
55360	COLE PAPERS INC	193.61
55361	COMMUNITY AMBULANCE OF ROLLA	1082.16
55362	DALES CASH SUPPLY	237.05
55363	DARVS TIRES AND REPAIR	600.00
55364	DOUG AND MARYS JACK AND JILL	40.74
55365	DUNSEITH HARDWARE	216.93
55366	HWY 281 GAS AND THINGS	8944.10
55367	JOSEPH KAUFMAN	225.00
55368	LEEVEERS SUPER VALU	22.16
55369	LEGACY COOPERATIVE	826.24
55370	LANGUAGE LINE SERVICES	30.00
55371	TOM MCCLLOUD	1850.00
55372	MEDICO LIFE HEALTH INSURANCE	187.99
55373	MIDSTATES WIRELESS	3792.63

55374	MINOT AUTOMOTIVE CENTER	1199.46
55375	NDACO RESOURCES GROUP	1050.00
55376	NORTH DAKOTA TELEPHONE CO	2.06
55377	NORTH CENTRAL ELECTRIC COOP	177.00
55378	ODP BUSINESS SOLUTIONS LLC	146.94
55379	OTIS ELEVATOR COMPANY	2497.44
55380	OTTERTAIL POWER COMPANY	1000.36
55381	POMPS TIRE SERVICE	4296.98
55382	PRIDE DAIRY	458.72
55383	THE SIDWELL COMPANY	110.00
55384	SOFTCHOICE CORPORATION	316.01
55385	TRI CARE HOME HEALTH	1050.00
55386	TM COMMUNICATIONS	2705.52
55387	TM COMMUNICATIONS	925.20
55388	UNIFORM CENTER	335.00
55389	VERIZON	1561.89
55390	VERIZON	189.50
55391	WARD COUNTY	5306.75
55392	UNITED LEASE AND FINANCE	15192.35
	Road Dept February Payroll	36189.58
	Gen, Law Enf, Etc January Payroll	183133.00
	TOTAL	299284.66

Mark Allery met with the board to inform them of damage to 91A Blade. No action taken.

Motion by Schlenvogt, seconded by Mickelson, and unanimously approved the board then adjourned at 11:00 AM to March 21, 2023.

March 21, 2023

The board convened at 9:00 A.M., March 21, 2023 with members Abrahamson, Mickelson and Schlenvogt present. Member Poitra absent. Member LaRocque presiding. Mark Allery, Road Supervisor present.

The board recited the Pledge of Allegiance.

Motion by Schlenvogt, seconded by Abrahamson to approve amended agenda, to add Courthouse Parking. On roll call all voted "AYE". Motion carried unanimously.

The board discussed difficulty of parking out front of the Courthouse, and having employees park in parking lot behind Courthouse. Motion by Schlenvogt, seconded by Abrahamson to direct Courthouse staff to not park in the front of the Courthouse. Commissioner Poitra joined the meeting at this time. On roll call all voted "AYE". Motion carried unanimously.

Mitch Slater and Nathan Gustafson met with the board to discuss Stonegarden Grant. Discussion on allocation for Polaris Ranger and price quotes from January, which now the low bidder is Wheels, Inc. instead of Joe's Sports Center. Motion by Abrahamson, seconded by Poitra to proceed with low bid for Polaris Ranger side by side, once the Stonegarden Grant is awarded. On roll call all voted "AYE". Motion carried unanimously. Mitch also submitted quote from Eaton for service on the 6-year old battery backup at the LEC. Motion by Poitra, seconded by Abrahamson, to approve maintenance for the Battery Backup system from Eaton, to be paid for out of the 911 budget or ARPA, with flexible response time over 5 days and to add expenditure add to budget for future years. On roll call all voted "AYE". Motion carried unanimously.

Wendy Belgarde, Tax Director met with the board to review applications for abatement of taxes. Motion by Abrahamson, seconded by Schlenvogt to approve abatement of 2022 taxes for Homestead Credit for Darlene Wilkie, Rodney and Mary Medrud and Ramona Love, and Stanley Salmonson for Farm Residence Exemption and Linus Poitra for structure destroyed by fire. On roll call all voted "AYE". Motion carried unanimously.

Mark Allery, Road Supervisor met with the board to discuss road department activities. A quote for repairs to 2015 Motor Grader at Butler were estimated at for Long Block engine in the amount of \$60,288; plus turbo and additional repairs. Motion by Poitra to approve to replace

engine and repairs, seconded by Mickelson, out of machine repairs and if this line item is overspent at year end transfer from ARPA. On roll call all voted "AYE". Motion carried unanimously.

Motion by Abrahamson, seconded by Schlenvogt to approve hiring PT temporary help to assist in the road department, with dozing for a few weeks. On roll call all voted "AYE". Motion carried unanimously.

Mark discussed the need for more assistance, by the commissioners to check roads and assist with the shops as it has been hard to get around the county and maintain his own roads with all the snow. Discussion having the commissioners assist more or on maybe having Commissioner Abrahamson who volunteered to assist with the roads in the north 1/2 of the county, as that is where most residences are and calls come from. After much discussion, motion by Abrahamson, to have a County Commissioner assist the road supervisor and report issues, with the north half of the county, which he would volunteer for. The motion died for lack of a second.

The board discussed Employee policy and procedures updates to the Vacation and Health Insurance policies. After discussion, motion by Poitra, seconded by Abrahamson to amend the Vacation policy to add road department Supervisor and employees to payout of carryover vacation hours at regular hourly, remove Social Service section and remove elected official sections. On roll call all voted "AYE". Motion carried unanimously.

Motion by Abrahamson, seconded by Schlenvogt to approve application for Raffle Permit received from Rolette Wildlife Club. On roll call all voted "AYE". Motion carried unanimously.

On motion by Schlenvogt, seconded by Mickelson, the following county bills be allowed and ordered paid:

CHECK	NAME	AMOUNT
701084	COMMERCIAL CARD SOLUTIONS	\$8,145.66
701086	QUADIENT FINANCE	\$466.76
701087	MARCO TECHNOLOGIES LLC	\$1,574.32
701091	ND PUBLIC EMPLOYEES RETIREMENT	\$27,248.99
55392	UNITED LEASE AND FINANCE	\$15,192.35
55393	LANELIA AND HARRY DECOTEAU	\$90.10
55394	BUTLER MACHINERY COMPANY	\$12,408.81
55395	CITY OF ST JOHN	\$97.00
55396	COLE PAPERS INC	\$2,144.78
55397	DALES CASH SUPPLY	\$3,398.00
55398	DUNSEITH HARDWARE	\$410.72
55399	FARM AND HOME PUBLISHERS LTD	\$270.00
55400	FISCAL ADMIN CO JAIL CLAIMS	\$40.04
55401	GUSTAFSON OIL COMPANY	\$4,039.65
55402	HP INC	\$5,039.65
55403	INFORMATION TECHNOLOGY DEPT	\$4,234.64
55404	INFORMATION TECHNOLOGY DEPT	\$1,962.90
55405	JOC INC	\$3,249.61
55406	JOHNSON CONTROLS	\$4,342.00
55407	LEGACY COOPERATIVE	\$541.05
55408	MIDCONTINENT COMMUNICATIONS	\$81.78
55409	MODERN IMAGING SOLUTIONS	\$499.75
55410	MUNRO ACE HARDWARE	\$51.96
55411	MUNRO ACE HARDWARE	\$164.55
55412	NORTH DAKOTA TELEPHONE CO	\$256.06
55413	NORTHERN PLAINS ELECTRIC COOP	\$1,019.00
55414	OFFICE OF ATTORNEY GENERAL	\$140.00
55415	OTTERTAIL POWER COMPANY	\$4,855.56
55416	PROUTY REMODELING AND	\$2,088.38
55417	ROLLA IMPLEMENT	\$33.99
55418	RUGBY WELDING AND MACHINE	\$1,516.78
55419	SYSCO NORTH DAKOTA	\$4,785.75

55420	THOMSON REUTER WEST	\$207.67
55421	TUOMALA PLUMBING AND HEATING	\$429.23
55422	TM STAR	\$835.69
55423	TURNKEY CORRECTIONS	\$202.91
55424	VERIZON WIRELESS	\$403.26
55425	ND ASSOCIATION OF COUNTIES	\$405.10
	TOTAL	\$112,874.45

On roll call all voted “AYE”. Motion carried unanimously.

Dena Kemmet, District Director, Central Unit for NDSU Extension and Mark Miller, Extension Agent met with the board at this time, to discuss filling the Family Community Wellness Agent, vacated with Karen Armstrong’s retirement. Dena stated Mark Miller, has indicated he will be retiring in May also. Dena, stated they are waiting for legislative process to determine funds available and grant programs that funded the Family Community Wellness position, so they would look at first filling the Ag and Natural Resources Agent, once they receive written resignation from Mark. Dena also requested the board look at increasing the support staff hours for the office, which is paid entirely by the County Extension Service budget. Extension agent’s salary and benefits are paid by NDSU, with the county paying a portion of salary. Motion by Schlenvogt, seconded by Mickelson to pursue filling the Ag & Natural Resources position, once formal resignation is received from Mark. On roll call all voted “AYE”. Motion carried unanimously.

On motion by Abrahamson, seconded by Mickelson and unanimously approved, the board adjourned at 10:42 AM until April 4, 2023.

Henry LaRocque
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M., April 4, 2023 members Poitra, Mickelson, Schlenvogt and Abrahamson present. Member LaRocque presiding.

The board recited the Pledge of Allegiance.

Ashley Louw, NCPC appeared before the board via Zoom with two bids received for the CDBG project for the Historical Society. Bids received were from Northland which includes the required Phase 1 Environmental Site Assessment and Property Transaction screen in the amount of \$4,400 and Stantec Consulting Services, for Phase 1 Environmental Site Assessment in the amount of \$4,800. Motion by Schlenvogt, seconded by Mickelson, to accept proposal received from Northland Environmental Consulting for Phase 1 Environmental Site Assessment and Property Transaction screen in the amount of \$4,400 for the project, with no cost to Rolette County, but will be submitted to the Department of Commerce to add in the Environmental compensation. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Wendy Belgarde, Tax Director met with the board to discuss application for abatement of taxes. Motion by Abrahamson, seconded by Schlenvogt to approve applications for abatement for Brenda K Bercier, due to duplicate assessment for 2020, 2021 and 2022 on parcel #16087-001. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Lyman Bercier, Rolette County Housing Authority met with the board regarding appointment for the vacant position on the Housing Authority. Also present Craig Lunday via Zoom. There

were several individuals that voiced interest on the appointment to the board, Kim Azure, Joleen Keplin, Tim Shirk and Arla Gourneau. Mr. Bercier requested that the Commission appoint Arla Gourneau, as she is a tenant that receives HUD assistance and there is a regulation that one board member be a resident of the Housing Authority. After discussion on the appointment and whether a board member needs to be a tenant, motion by Schlenvogt, seconded by Poitra to appoint Arla Gourneau to the Housing Authority Board for an unexpired term ending December 31, 2024. Discussion on the motion. Brian Grosinger, State's Attorney appeared and requested time to research the issue. Member Abrahamson requested direction from the State's Attorney before proceeding. On roll call voted, members Schlenvogt and Poitra voted "AYE". Members Abrahamson, Mickelson and LaRocque voted "NAY". Motion failed.

Motion by Abrahamson, to table action on the appointment to Housing Authority until the States Attorney can provide advice. Seconded by Mickelson. Discussion on the action to table appointment. On roll call vote, members Schlenvogt, Mickelson, Abrahamson and LaRocque voted "AYE". Member Poitra voted "NAY". Motion carried.

Motion by Schlenvogt, seconded by Abrahamson, to approve the March minutes as submitted. On roll call voted "AYE". Motion carried unanimously.

Motion by Abrahamson, seconded by Mickelson, to approve the March Financial Report as submitted. On roll call vote, all members voted "AYE". Motion carried unanimously.

Mark Allery, Road Supervisor met with the board at this time. The board reviewed final quote for repairs for 2015 Motor Grader, with additional cost estimates for oil damage when the engine went out, which now totals about \$102,000. Motion by Poitra, to approve final quote from Butler, seconded by Abrahamson. On roll call vote, all members voted "AYE". Motion carried unanimously.

Mark discussed other road maintenance issues and snow removal during storms. The board were okay with just trying to keep main roads passable if the weather is unsafe for the crew to be our moving snow.

Sandra Shively, NCPC met with the board via Zoom, regarding Administration Services Agreement for CDBG grant for Housing Authority project. Also present Becky Leonard. Sandy will need to submit request to the Governor's Fund for additional funding to cover this expenditure estimated at \$26,539. Discussion on the requirements for the county, Sandy stated it would just be to provide financial statement and write the checks for the project costs, which are to replace roof, windows and doors, for the San Haven development. The approved project grant is in the amount of \$500,000, plus \$15,000 for environmental, which NCPC was the only entity that submitted for administration of the project. Motion by Mickelson, seconded by Schlenvogt to approve Administration Services Agreement between NCPC and Rolette County for Rolette County Housing Authority project, which Rolette County is the pass through agency. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Poitra, seconded by Schlenvogt to approve Rough Rider Industry quote for chair replacement, in the Courtroom to be paid out of ARPA if not covered by Court Facility Grant. On roll call vote, all members voted "AYE". Motion carried unanimously.

On motion by Abrahamson, seconded by Schlenvogt and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$23,127.86, Recorder \$2456.50, Recorder Preservation Fees, \$213, Recorder State Fees, \$70, and Treasurer's Total Collections, \$565,709.42 and Auditor's Total Payments, \$805,574.58, and the following county bills be allowed and ordered paid:

CHECK	NAME	AMOUNT
318540	PARISIEN, KELLY D	\$62.80
701093	QUADIENT LEASING USA INC	\$670.83
701094	NDPHIT	\$19,056.48
701095	MARCO TECHNOLOGIES LLC	\$241.90
55429	AFLAC	\$627.34
55430	SARAH BRUCE	\$120.54
55431	CENEX FLEETCARD	\$320.16
55432	ELAN FINANCIAL SERVICES	\$173.76
55433	HAAS TIRE	\$243.00
55434	JOHNSON CONTROLS	\$10,337.00

55435	TOM MCCLLOUD	\$1,850.00
55436	MEDICO LIFE HEALTH INSURANCE	\$187.99
55437	MIDSTATES WIRELESS	\$270.00
55438	MAIN STREET MARKET	\$10.99
55439	MUNRO ACE HARDWARE	\$285.14
55440	NDACO RESOURCES GROUP	\$4,942.48
55441	ND DEPT OF ENVIROMENTAL QUALITY	\$900.00
55442	NDSAA	\$300.00
55443	NORTH DAKOTA STATE UNIVERSITY	\$86.25
55444	NORTH DAKOTA TELEPHONE CO	\$2.06
55445	NORTH CENTRAL ELECTRIC COOP	\$157.00
55446	OTTERTAIL POWER COMPANY	\$972.92
55447	POMPS TIRE SERVICE	\$544.12
55448	SCHWAAB INC	\$23.50
55449	TM COMMUNICATIONS	\$2,900.66
55450	VERIZON	\$102.48
	Road Department March Payroll	\$45,389.40
	Gen, L-Enf, Etc March Payroll	\$204,851.31
	TOTAL	\$250,240.71

On roll call vote, all members voted “AYE”. Motion carried unanimously.

The board opened bids received for Gravel hauling and crushing for the upcoming year at this time. Review of the bids received from Evans, Mikkelson Aggregates of Rolla, LLC., Mikkelson Aggregates, LLC, Bryant Trucking and B & J Excavating. Motion by Abrahamson, seconded by Mickelson to reject all the bids and set the hauling rate at \$2/yd for the first 3 miles, plus \$.38 for each additional mile. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Motion by Abrahamson, seconded by Schlenvogt, to accept the low bid received from Mikkelson Aggregates, LLC. for stockpiling crushed gravel in the amount of \$4/yard. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Motion by Abrahamson, seconded by Schlenvogt to set the rate using private loader at \$1/yard. Motion carried. On roll call vote, all members voted “AYE”. Motion carried unanimously.

The board then opened bid received for furnishing Culverts received from True North Steel. Motion by Schlenvogt, seconded by Mickelson to accept bid from True North Steel for culverts for the upcoming year. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Brian Grosinger, State’s Attorney appeared before the board on the Housing Authority board appointment. After review of the statute, Mr. Grosinger stated that one section states that the board should have a resident, but another section exempts Housing Authority’s with less than 300 units from this requirement. Since Rolette County Housing Authority has less than 300 units, they would not have to appoint a resident to the board, but that would be at the discretion of the County Commission. After further discussion, motion by Schlenvogt, seconded by Mickelson to appoint Arla Gourneau to the unexpired term for the Housing Authority Board. Discussion on the appointment. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Motion by Poitra, seconded by Schlenvogt approve payment of \$68.01 through payroll to Kelly Parisien for Department of Labor claim for wages. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Motion by Schlenvogt, seconded by Mickelson, and unanimously approved the board then adjourned at 11:09 AM to April 18, 2023.

April 18, 2023

The board convened at 9:00 A.M., April 18, 2023 with members Abrahamson, Mickelson, Schlenvogt and Poitra present. Member LaRocque presiding. Mark Allery, Road Supervisor present.

The board recited the Pledge of Allegiance.

Motion by Abrahamson, seconded by Schlenvogt to approve the agenda. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board organized as a Park Board at this time with Steve McAtee and Pete Morin present. Member Bob Leonard absent. Nomination by McAtee, seconded by Schlenvogt to nominate Bob Leonard as Chairman. On roll call vote, all members voted "AYE". Motion carried unanimously.

Nomination by Schlenvogt, seconded by Abrahamson to have the Chairman of the County Commission serve as Vice-Chairman of the Park Board. On roll call vote, all members voted "AYE". Motion carried unanimously.

Discussion on the maintenance at boat landing at Carpenter Lake. Need weeds trimmed several times a year, also need gravel hauled to the parking area. Upsilon Lake park needs several trees replaced in the picnic area that have died, and sand for the beach and expand the retaining wall. It was decided to gather information on the maintenance needs and costs and meet again on May 2nd. Motion by Abrahamson, seconded by Mickelson to approve Contract for Custodial/Maintenance Services for the County Park to Pete Morin in the amount of \$325/week from May 14 – September 17, 2023. On roll call vote, all members voted "AYE". Motion carried unanimously.

Les LaFountain, appeared before the board regarding concern about snow removal at his residence north of Dunseith on Desert Springs Road. Snow removal has always been done by the county over the years and has not had a complaint until this year, when the county adopted the Road Maintenance Agreement and now he has had to pay to have snow removal completed, which has caused an increase in his taxes. Les was concerned about getting emergency services is there was not snow removal. Discussion on roads in question as to whether they would be personal driveway or public road, as they are not section line roads. No action was taken by the board at this time, Auditor will get list of individuals paying for the service presently.

Nathan Gustafson, Sheriff, and Mitch Slater, Chief Deputy met with the board to discuss calls for service from 2021-2023. Sheriff Gustafson the deputies paid through ARPA funds in 2021-present. The budgeted amount remaining in ARPA for 2023 for the 2 Deputy positions is approximately \$88,000 and Sheriff Gustafson requested to hire 1 deputy but extend the funding into 2024 for the one position until the funding is used up. Motion by Poitra, seconded by Schlenvogt to approve Sheriff's request to extend budget funding in ARPA through 2024 for 1 Deputy Sheriff position, until designated funds are used up. On roll call vote, all members voted "AYE". Motion carried unanimously.

Nathan Neameyer, Revitalize Rolla appeared before the board with applications for Gaming Site Authorization for Kelvin Clinic Bar and Grill and Rolla Country Club locations for electronic pull tabs in both locations and also paper pull tabs at the Rolla Country Club. Motion by Abrahamson, seconded by Mickelson to approve applications for gaming Site Authorization for Revitalize Rolla for the Kelvin Clinic and Rolla Country Club locations. On roll call vote, all members voted "AYE". Motion carried unanimously.

Mark Allery, Road Supervisor met with the board. Discussion on road activities during the last several several weeks with the storms and now flooding on county roads. The board also discussed gravel needs in the county. Motion by Abrahamson, seconded by Schlenvogt to approve crushing approximately 30,000 yards of Class 13 Gravel in the Evans Pit, with possibility to defer payment of ½ crushing until 2024. On roll call vote, all members voted "AYE". Motion carried unanimously. Various other road activities were also discussed.

On motion by Abrahamson, seconded by Schlenvogt, the following county bills be allowed and ordered paid:

CHECK	NAME	AMOUNT
701096	COMMERCIAL CARD SOLUTIONS	\$8,022.40
701097	QUADIENT FINANCE	\$368.80
55451	ABRAHAMSON REFRIGERATION	\$155.00
55452	BOB BARKER COMPANY INC	\$581.64
55453	BUTLER MACHINERY COMPANY	\$16,993.00
55454	CITY OF ROLLA	\$759.67

55455	CITY OF ROLLA	\$259.24
55456	CITY OF ST JOHN	\$99.86
55457	COLE PAPERS INC	\$664.53
55458	DALES CASH SUPPLY	\$5,595.35
55459	DALES CASH SUPPLY	\$114.50
55460	D AND M ELECTRIC MOTOR	\$289.00
55461	DEPARTMENT OF TRANSPORTATION	\$4,023.57
55462	DSM INC	\$310.50
55463	DUNSEITH HARDWARE	\$264.59
55464	HAAS TIRE	\$752.00
55465	HARLOWS BUS SALES INC	\$184.80
55466	HEART OF AMERICA MEDICAL CENTE	\$130.00
55467	HWY 281 GAS AND THINGS	\$5,114.50
55468	INFORMATION TECHNOLOGY DEPT	\$4,235.99
55469	INFORMATION TECHNOLOGY DEPT	\$1,875.55
55470	JOC INC	\$6,296.23
55471	DONALD LANGAN	\$50.00
55472	HENRY LAROCQUE	\$61.57
55473	LATHEM TIM	\$598.50
55474	LEGACY COOPERATIVE	\$939.27
55475	LEGACY COOPERATIVE	\$653.98
55476	LANGUAGE LINE SERVICES	\$30.00
55477	MCGUIRE IN RUGBY	\$957.50
55478	MIDCONTINENT COMMUNICATIONS	\$81.78
55479	MIDSTATES WIRELESS	\$176.00
55480	MUNRO ACE HARDWARE	\$226.03
55481	ND ASSOCIATION OF COUNTIES	\$2,022.76
55482	ND ASSOCIATION OF COUNTIES	\$63.00
55483	ND CORRECTIONS AND REHAB	\$150.00
55484	ND STATE RADIO COMMUNICATIONS	\$503.00
55485	NORTH DAKOTA TELEPHONE CO	\$256.06
55486	NDWCA	\$275.00
55487	NORTHERN PLAINS ELECTRIC COOP	\$1,126.00
55488	ODP BUSINESS SOLUTIONS LLC	\$366.35
55489	OFFICE OF ATTORNEY GENERAL	\$155.00
55490	OTTERTAIL POWER COMPANY	\$3,865.92
55491	PRIDE DAIRY	\$553.00
55492	PROUTY REMODELING AND	\$962.63
55493	QUALITY INN	\$176.40
55494	ROLLA IMPLEMENT	\$1,476.37
55495	ROLLA DRUG INC	\$14.28
55496	ROLETTE RURAL FIRE	\$11,633.44
55497	RUGBY LUMBER INC	\$1,095.00
55498	MITCH SLATER	\$61.89
55499	SYSCO NORTH DAKOTA	\$7,270.83
55500	THOMSON REUTER WEST	\$207.67
55501	TOWN AND COUNTRY TESORO	\$241.04
55502	TRI CARE HOME HEALTH	\$900.00
55503	TM STAR	\$829.30
55504	TM STAR	\$38.00
55505	TM STAR	\$230.40
55506	UNITED LEASE AND FINANCE INC	\$12,561.82
55507	UNIFORM CENTER	\$164.00
55508	VERIZON	\$409.04
55509	VERIZON	\$189.50
55510	WARD COUNTY	\$775.50
701100	ND PUBLIC EMPLOYEES RETIREMENT	\$26,396.04
	TOTAL	\$135,834.59

On roll call all voted "AYE". Motion carried unanimously.

On motion by Poitra, seconded by Abrahamson and unanimously approved, the board adjourned at 11:38 AM until May 2, 2023.

Henry LaRocque
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor