

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS  
ROLETTE COUNTY**

The board convened at 9:00 A.M on February 2 2021 with members Craig Poitra, Henry LaRocque, Allen Schlenvogt and Archie Metcalfe present. Chairman Eldon Moors presiding. Also present were Brian Grosinger, State's Attorney, Nathan Gustafson, Sheriff, Sarah Bruce, Recorder, and John Rosinski, Turtle Mountain Star.

Nathan Gustafson met with the board to review several issues within his department. DOCR inspected the Jail last week. Discussion on vacancy in Jail Administrator position. Nathan requested to compensate Kim Nadeau, Office Deputy \$10,000/year, Mitch Slater and himself \$8,000/year and \$500/year each for 4 Correction Supervisors for now until they are ready to advertise and fill the position of Jail Administrator. Discussion on filing the position and how to proceed. Motion by Schlenvogt, seconded by Poitra to approve the recommended pay increases, effective immediately, until the Jail Administrator position is filed and advertise immediately to fill the Jail Administrator ASAP. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Schlenvogt to approve the minutes from the previous month. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board discussed spraying activities for the weed board, done by the Road Department with Mark Miller, Extension Agent and Weed Board Secretary. Mark proposed hiring 2 part-time employees who would do the spraying and then could also mow the road ditches for the upcoming year, as the road department gets busy and don't always get all of the spraying completed. After further discussion, motion by LaRocque, seconded by Schlenvogt to allow Mark Miller to hire 2 part-time employees to do the spraying for the Weed Board and also complete mowing for the road department as needed, as a trial for 1 year, for the entire county. On roll call vote, Members, Poitra, Schlenvogt, and LaRocque voted "AYE". Members Metcalfe and Moors voted "NAY". Motion carried.

Motion by Schlenvogt, seconded by LaRocque to approve payment of \$300 annual dues to Northern Plains RC&D. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Metcalfe, seconded by Schlenvogt to appoint Henry LaRocque to serve on the Northern Plains Council. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board reviewed committee reports for the Housing Authority, Board of Health, and Mountain Lakes Human Service Zone. No action taken.

On motion and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$8,884.04; Recorder \$1,886, Recorder Preservation Fees, \$2,637.50; Extension Service \$60 and Treasurer's Total Collections, \$2,854,238.44 and Auditor's Total Payments, \$1,274,637.53.

On motion by Schlenvogt, seconded by LaRocque and unanimously approved, and the following county bills be allowed and ordered paid:

Check	Name	Amount
700803	QUADIENT FINANCE	600.00
700804	NDPHIT	21473.49
700805	COMMERCIAL CARD SOLUTIONS	14651.67
700809	ND PUBLIC EMPLOYEES RETIREMENT	24635.27
52884	ACCURATE CONTROLS	205.50
52885	AFLAC	1137.12
52886	ANDERSON WELDING LLC	92.30
52887	DIANE ARSTEIN	873.50
52888	AUTO VALUE PARTS STORES	122.97
52889	BALCO UNIFORM CO INC	54.17
52890	CENEX FLEETCARD	184.62
52891	COLE PAPERS INC	424.01
52892	COMPUTER PROJECTS OF IL INC	1800.00
52893	DAKOTA FIRE EXTINGUISHERS	302.86
52894	DUNSEITH HARDWARE	48.35
52895	ECOLAB PEST ELIM DIV	150.00
52896	FISCAL ADMIN CO JAIL CLAIMS	9936.45
52897	GREATWEST LIFE AND ANNUITY	100.00
52898	GREEN CAT SERVICES LLC	475.00
52899	HAAS TIRE	1704.50
52900	HEART OF AMERICA	8784.87
52901	GILBERT HANDELAND	300.00
52902	HARLOWS BUS SALES INC	2480.59
52903	HIGH PLAINS TECHNOLOGY INC	619.00
52904	INFORMATION TECHNOLOGY DEPT	4025.87
52905	JOHNSON CONTROLS	9000.00
52906	MARCO TECHNOLOGIES LLC	144.21
52907	TOM MCCLOUD	1850.00
52908	MEARS IMPLEMENT	165.83
52909	MEDICO LIFE HEALTH INSURANCE	388.75
52910	MIDSTATES WIRELESS	4000.00
52911	MUNRO ACE HARDWARE	5.70
52912	MUNRO ACE HARDWARE	349.66
52913	MYERS PARTS OF BOTTINEAU	114.32
52914	NARDINI FIRE EQUIPMENT	269.50
52915	NORTH CENTRAL PLANNING COUNCIL	11077.00
52916	ND ASSOCIATION OF COUNTIES	8060.80
52917	ND ASSOCIATION OF COUNTY	50.00
52918	ND ONE CALL	6.00
52919	NORTH DAKOTA TELEPHONE CO	2.06
52920	NORTH CENTRAL ELECTRIC COOP	114.00
52921	OFFICE DEPOT	175.62
52922	OFFICE OF ATTORNEY GENERAL	1220.00
52923	OTTERTAIL POWER COMPANY	1333.38
52924	POMPS TIRE SERVICE INC	635.88
52925	PRIDE DAIRY	62.52
52926	ROLETTE INSURANCE AGENCY	81785.00
52927	ROLLA IMPLEMENT	102.30

52928	ROLLA IMPLEMENT	18.97
52929	ROLLA DRUG INC	6.99
52931	SLEEP INN AND SUITES	1152.28
52932	TURTLE MTN PUBLIC	20.50
52933	TRI CARE HOME HEALTH	600.00
52934	TM STAR	47.46
52935	TM COMMUNICATIONS	2700.44
52936	TURNKEY CORRECTIONS	315.61
52937	US POSTAL SERVICE	76.00
52938	VERIZON WIRELESS	295.34
52939	VERIZON	74.70
52940	VALLEY WATER RESCUE	536.00
52941	WARD COUNTY	2585.00
52942	WEST CENTRAL REGIONAL	600.00
52943	BUTLER MACHINERY COMPANY	4701.28
52944	CITY OF ROLLA	337.50
52945	CITY OF ROLLA	619.23
52946	CITY OF ST JOHN	97.00
52947	D AND E SUPPLY	1000.24
52948	DUNSEITH HARDWARE	7.74
52949	DUNSEITH HARDWARE	91.00
52950	JIM EVANS	1084.00
52951	FISCAL ADMIN CO JAIL CLAIMS	13.66
52952	GUY GARRISON	840.00
52953	GEORGE GOTTBREHT	12.00
52954	LARRY HAAS	508.00
52955	CURTIS HALVORSON	120.00
52956	TERRY HALVORSON	1600.80
52957	INFORMATION TECHNOLOGY DEPT	4032.62
52958	INFORMATION TECHNOLOGY DEPT	2584.20
52959	ROLAND KLAYSON	249.00
52960	HENRY LAROCQUE	240.35
52961	LEEVEERS SUPER VALU	16.18
52962	LEGACY COOPERATIVE	864.49
52963	LEGACY COOPERATIVE	232.60
52964	MARCO INC.	378.00
52965	MARCO TECHNOLOGIES LLC	150.92
52966	MEARS AUTO	15.90
52967	MIDCONTINENT COMMUNICATIONS	80.28
52968	MAIN STREET MARKET	68.43
52969	NATIONAL ASSOCIATION OF COUNTI	450.00
52970	ND COUNTY TREAS ASSOC	250.00
52971	ND WEED CONTROL ASSOC	275.00
52972	NORTHERN PLAINS ELECTRIC COOP	801.00
52973	NORTHERN PLAINS RC AND D	300.00
52974	OFFICE DEPOT	114.85
52975	OTTERTAIL POWER COMPANY	3141.36
52976	MARK PIGEON	469.80
52977	THOMSON REUTER WEST	188.43

52978	TOWN AND COUNTRY TESORO	56.01
52979	TM STAR	597.77
52980	CAPFIRST EQUIPMENT FINANCE INC	13070.32
52981	ND ASSOCIATION OF COUNTIES	1436.13
52982	AFLAC	112.06
	ROAD DEPT JAN PAYROLL	32880.53
	GEN, L-ENF, ETC JAN PAYROLL	160292.11
	TOTAL	459504.72

On motion and unanimously approved, the board then adjourned to February 16, 2021.

February 16, 2021

The board convened at 9:00 A.M., February 16, 2021 members LaRocque, Poitra, Schlenvogt and Metcalfe present. Member Moors presiding. Also present were Sarah Bruce, Recorder, Brian Grosinger, State's Attorney, Mark Miller, Extension Agent, and Tim Letvin.

Mike Stewart, Emergency Manager met with the board at this time regarding Emergency Declaration for Extreme Temperatures of 30 below and Wind Chills in excess of 45 below in the county. After further review, motion by Metcalfe, seconded by LaRocque to Declare Emergency, due to the Extreme Winter Temperatures, exceeding 30 below and wind chills in excess of 45 below. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Metcalfe to call for bids for Annual Rental of road equipment, graveling for the upcoming year and culverts, cutting edges, etc. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Metcalfe, seconded by LaRocque to approve Gaming Permit for the Rolette Wildlife Club. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board discussed appointment to vacancy on the Mountain Lakes Human Service Zone. Motion by Poitra, seconded by Schlenvogt to appoint Linda Gunville to fill the vacancy. On roll call vote, all members voted "AYE". Motion carried unanimously.

Eldon Moors and Henry LaRocque, provided road committee report. No action taken.

Valerie McCloud and Henry Larocque provided Impact Aid Committee report, regarding bill in the ND Legislature which could provide financial assistance to Rolette County. No action taken.

Motion by Poitra and unanimously approved, the board adjourned until March 2, 2021.

Eldon R. Moors, Sr.  
Chairman, Board of County Commissioners  
Rolette County, North Dakota

ATTEST

Valerie McCloud  
Rolette County Auditor