

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M on April 2, 2019 with members Poitra, LaRocque, Albert, and Moors present. Chairman Boucher presiding. John Rosinski, Turtle Mountain Star also present.

Motion by LaRocque, seconded by Albert to approve the minutes of the previous meetings. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Mike Stewart, Emergency Manager met with the board at this time. The board discussed Burn Ban, by Fire Danger Index, in which there is no burning unless it is low or moderate rating. Motion by LaRocque, seconded by Albert to approve resolution declaring a Fire Emergency Burn Ban, when Fire Danger Rating is High, Very High, Extreme or Red Flag Warning from April 5th – November 1st, 2019. On roll call vote, all commissioners voted "AYE". Motion unanimously carried. Motion by Moors, seconded by Albert to approve Memorandum of Agreement between Rolette County and organized townships of South Valley, Shell Valley, and Kohlmeier for administration of federal Public Assistance following a Presidential Disaster Declaration.

On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Discussion on Pre-disaster mitigation grant projects. Mike is looking to apply for funding to install sirens and storm shelters for the cities within the county, and research flooding risk assessment and fire mitigation. The board took no action.

The board reviewed vacation policy. Motion by Albert, to approve amended vacation policy for Sheriff's deputies, which allows for payout of unused vacation. Motion seconded by Moors. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Rodney Phelps, St. John Mayor and Becky Leonard met with the board at this time, in regards to Memorial Park in St. John. St. John is looking to build a Veteran's Memorial Wall at the park for all veterans from St. John and were looking for approval from Commission because the park was deeded to St. John, from Rolette County for use as park. The board did not have any objections to such a project. The board took no action.

David Brien met with the board at this time to discuss countywide economic development. Discussion on what has been done for countywide economic development and what could be done to foster economic development in the county. David will do more research and meet again with the commission in a month.

Joe Boehm, Chief Deputy Sheriff, Kim Nadeau, Jail Administrator and Amber Davis met with the board at this time. Discussion on Bobcat UTV acquired by Rolette County a few years ago, which is not being used. Motion by Moors, seconded by LaRocque to advertise for sale or sell at auction. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

The board then opened bid for food service at the jail. Only one bid was received from CBM. The board took no action at this time on the bid proposal. The jail committee will look at various options for food service and report back to the commission.

At this time, the board opened bids received for graveling for a period of one year. After review of the bids, motion by Moors, seconded by LaRocque to reject all bids for gravel hauling and set the rate for gravel hauling at \$1.90/CY for the first 3 miles and .35/CY for each mile thereafter and set the rate for loading with private loader at \$.90/CY. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by Moors, seconded by Albert to accept the low bid for gravel crushing at \$3.00/CY from Mikkelson Aggregate. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

The board opened bids received from True North Steel for furnishing Rolette County with metal culverts and Forterra for furnishing concrete culverts, for the ensuing year and from Normont for cutting edges. Motion by LaRocque, seconded by Moors to accept all bids. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

A bid was received and opened for Annual Lease Rental at this time, from Butler Machinery for furnishing Rolette County with proposals for Annual Lease Rental of earth moving equipment. Motion by LaRocque, seconded by Albert to accept bid received from Butler Machinery for Annual Lease Rental. On roll call vote, all commissioners "AYE". Motion unanimously carried.

Brad Robertson, Wold Engineering met with the board at this time to discuss options for crack sealing on county roads. After review and discussion motion by Albert, seconded by Poitra to proceed to quote for contract for crack-sealing 12 miles this year, unless they are not available to do the crack sealing this month or it is cost prohibitive, then Road committee can proceed with lease of equipment to complete crack sealing with the road crew. On roll call vote, all commissioners "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Moors, to approve Rolette Wildlife Club gaming permit. On roll call vote, all commissioners "AYE". Motion unanimously carried.

Motion by Albert, seconded by Poitra to appoint Bob Leonard, Sr. as building inspectors for zones 2, Mark Heinz as building inspector for Zone 3, Dennis Danielson as building inspector for Zone 4, and Sherwood Haakenson, as building inspector for Zone 5. On roll call vote, all commissioners "AYE". Motion unanimously carried.

On motion and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$7,388.60; Recorder \$2329.50, Recorder Preservation Fees, \$177; Extension Service \$60; and Treasurer's Total Collections, \$535,374.26 and Auditor's Total Payments, \$1,837,715.12.

On motion and unanimously approved, the Social Service bills amounting to \$105,759.40 for administration and county poor programs and the following county bills be allowed and ordered paid:

CHECK #	VENDOR	AMOUNT	DATE
D 700598*	JOB SERVICE NORTH DAKOTA	6,519.01	04/04/19
D 700599	NEOPOST	1,160.00	04/04/19
D 700600	ND PUBLIC EMPLOYEES RETIREMENT	28,988.52	04/04/19
D 700602	COMMERCIAL CARD SOLUTIONS	12,570.18	04/24/19
G 050347	SUPREME COURT ND	25.00	04/01/19
G 050367	AFLAC	1,510.23	04/02/19
G 050368	AMERITAS LIFE INSURANCE CORP	1,374.24	04/02/19
G 050369	AMERIPRIDE	119.76	04/02/19
G 050370	SARAH BRUCE	109.72	04/02/19
G 050371	BUSTER'S REPAIR & SERVICE	401.96	04/02/19

G 050372	CENEX FLEETCARD	472.09	04/02/19
G 050373	CITY OF ROLLA	524.05	04/02/19
G 050374	COAST 2 COAST	67.50	04/02/19
G 050375	COLONIAL SUPPLEMENTAL INS	813.58	04/02/19
G 050376	COLE PAPERS, INC	153.86	04/02/19
G 050377	COMFORT SUITES	84.60	04/02/19
G 050378	DAKOTA FIRE EXTINGUISHERS	149.17	04/02/19
G 050379	DALE'S CASH SUPPLY	2,706.54	04/02/19
G 050380	DALE'S CASH SUPPLY	113.36	04/02/19
G 050381	DHS-MMIS	648.52	04/02/19
G 050382	DSM, INC.	270.00	04/02/19
G 050383	GREAT-WEST LIFE & ANNUITY	100.00	04/02/19
G 050384	HAAS TIRE	475.00	04/02/19
G 050385	J & M SERVICE STATION	8.25	04/02/19
G 050386	MARCO, INC.	1,481.66	04/02/19
G 050387	MARCO INC	640.18	04/02/19
G 050388	TOM MCCLLOUD	1,850.00	04/02/19
G 050389	MEDICO LIFE & HEALTH INSURANCE	363.75	04/02/19
G 050390	METCALFE EXCAVATING	300.00	04/02/19
G 050391	MUNRO ACE HARDWARE	44.13	04/02/19
G 050392	ND COUNTY AUDITORS ASSOCIATION	125.00	04/02/19
G 050393	ND ASSOCIATION OF COUNTIES	110.00	04/02/19
G 050394	ND COMMUNITY CORRECTIONS ASSOC	38.00	04/02/19
G 050395	NDSU EXT PESTICIDE PROGRAM	115.00	04/02/19
G 050396	ND STATE CHAPTER OF APCO	1,890.00	04/02/19
G 050397	NORTH DAKOTA TELEPHONE CO	258.12	04/02/19
G 050398	NEWMAN TRAFFIC SIGNS	2,221.46	04/02/19
G 050399	NODAK STORE, INC.	289.82	04/02/19
G 050400	NORTH CENTRAL ELECTRIC COOP	225.00	04/02/19
G 050401	NORTH 40	12,950.80	04/02/19
G 050402	ND TREASURERS ASSOCIATION	250.00	04/02/19
G 050403	OFFICE DEPOT	136.92	04/02/19
G 050404	OFFICE OF ATTORNEY GENERAL	1,015.00	04/02/19
G 050405	OTTERTAIL POWER COMPANY	2,675.15	04/02/19
G 050406	PINKY'S AGGREGATES, INC	169.65	04/02/19
G 050407	TODD POITRA	104.40	04/02/19
G 050408	POWERPLAN OIB	599.83	04/02/19
G 050409	QUALITY INN	253.80	04/02/19
G 050410	QUILL CORPORATION	88.24	04/02/19
G 050411	ROLLA OIL	2,674.80	04/02/19
G 050412	SANFORD HEALTH PLAN	730.40	04/02/19
G 050413	TRI CARE HOME HEALTH	1,150.00	04/02/19
G 050414	TRUENORTH STEEL	12,403.70	04/02/19
G 050415	TM COMMUNICATIONS	1,739.29	04/02/19
G 050416	TM COMMUNICATIONS	847.97	04/02/19
G 050425	AMERIPRIDE	62.38	04/16/19
G 050426	CHARM-TEX, INC.	14.00	04/16/19
G 050427	CITY OF ROLLA	300.64	04/16/19
G 050428	CITY OF ROLLA	272.35	04/16/19
G 050429	CITY OF ROLLA	50.00	04/16/19
G 050430	CITY OF ST JOHN	87.00	04/16/19
G 050431	COLE PAPERS, INC	632.16	04/16/19
G 050432	COMMUNITY AMBULANCE OF ROLLA	100.00	04/16/19
G 050433	DUNSEITH HARDWARE	321.85	04/16/19
G 050434	GATTKE EXCAVATING & TRUCKING	400.00	04/16/19
G 050435	GOOSENECK IMPLEMENT	24.30	04/16/19
G 050436	INFORMATION TECHNOLOGY DEPT	3,909.53	04/16/19
G 050437	INFORMATION TECHNOLOGY DEPT	1,550.00	04/16/19
G 050438	J O C INC	4,130.79	04/16/19
G 050439	LEGACY COOPERATIVE	343.21	04/16/19
G 050440	LANGUAGE LINE SERVICES	30.02	04/16/19
G 050441	MARCO INC	499.65	04/16/19
G 050442	MARCO TECHNOLOGIES LLC	304.03	04/16/19
G 050443	MARCO TECHNOLOGIES LLC	138.16	04/16/19
G 050444	MARCO TECHNOLOGIES LLC	261.07	04/16/19
G 050445	MEARS IMPLEMENT	41.88	04/16/19
G 050446	MIDCONTINENT COMMUNICATIONS	57.50	04/16/19
G 050447	MSU-SSWO	85.00	04/16/19
G 050448	MUNRO ACE HARDWARE	48.78	04/16/19
G 050449	NARDINI FIRE EQUIPMENT	243.00	04/16/19
G 050450	NDSU EXTENSION	10,675.99	04/16/19
G 050451	N D STATE RADIO COMMUNICATIONS	540.00	04/16/19
G 050452	NEWMAN TRAFFIC SIGNS	696.73	04/16/19
G 050453	NORTHERN PLAINS ELECTRIC COOP	914.00	04/16/19
G 050454	NORTH CENTRAL GRAIN	222.77	04/16/19
G 050455	OFFICE DEPOT	236.92	04/16/19
G 050456	OFFICE DEPOT	54.00	04/16/19
G 050457	OTTERTAIL POWER COMPANY	5,250.08	04/16/19
G 050458	PHARMCHEM, INC.	142.75	04/16/19
G 050459	TODD POITRA	394.00	04/16/19
G 050460	REPWOOD TOXICOLOGY	55.00	04/16/19

G 050461	TURTLE MTN PUBLIC	20.50	04/16/19
G 050462	TOWN & COUNTRY TESORO	15.00	04/16/19
G 050463	TUOMALA PLUMBING & HEATING	321.27	04/16/19
G 050464	TM STAR	38.00	04/16/19
G 050465	TM STAR	851.67	04/16/19
G 050466	TM COMMUNICATIONS	254.34	04/16/19
G 050467	TWEED COUNTRY AG	416.84	04/16/19
G 050468	UNDERGROUND VAULT & STORAGE	420.00	04/16/19
G 050469	US FOODS, INC	135.58	04/16/19
G 050470	VERIZON WIRELESS	224.56	04/16/19
G 050471	VETERANS RESOURCE GROUP	450.00	04/16/19
G 050472	VULCAN IRON WORKS INC	140.50	04/16/19
G 050473	WARD COUNTY	1,034.00	04/16/19
G 050475	DEPARTMENT OF TRANSPORTATION	20.00	04/24/19
D 700606	ND PUBLIC EMPLOYEES RETIREMENT	38,129.18	04/26/19
G 050479	DACOTAH BANK	73.30	04/25/19
	ROAD DEPT MARCH PAYROLL	32,376.54	
	SOCIAL SERVICE MARCH PAYROLL	100,163.83	
	GEN, L-ENF, ETC MARCH PAYROLL	132,875.12	
	* * TOTAL * *	\$ 449,358.64	

On motion and unanimously approved, the board then adjourned to April 16, 2019.

April 16, 2019

The board convened at 9:00 A.M. April 16, 2019 with members LaRocque, Albert, Poitra and Moors present. Chairman Boucher presiding. Also present was Jon Rosinski, Turtle Mountain Star.

Randy Rose, Blaine Scott and Nathan Casavant, members of the Rolette City Council met at this time with the board. Discussion on expenditures and revenues for the Memorial Hall in Rolette City, which Rolette City has taken care of historically and the county providing capital type expenditures in the past as the county owns the building. Expenditures have been exceeding revenues in the past few years. The furnace has not been working properly, so we need to research options for replacement. Will discuss further at another meeting once we have more information.

Motion by Albert, seconded by Poitra to approve raffle permit for Dale & Martha Hawk Museum. On roll call vote, all commissioners "AYE". Motion unanimously carried.

Motion by Albert, seconded by Moors, to approve Nationwide Retirement Solutions option for Roth Contribution by county employees. On roll call vote, all commissioners "AYE". Motion unanimously carried.

The board convened as the Park Board at this time, with Bob Leonard present. Jaclyn Hansen absent. Three Proposals for park attendant were reviewed at this time. After review and discussion, motion by Albert, seconded by Moors to accept proposal from Mason Arvidson for attendant \$275/week. On roll call vote, all commissioners "AYE". Motion unanimously carried.

The board also discussed the replacement of the dock at the campground area. Working on possible grant, but would be next year for replacement of dock. Will continue to research other options. The park board adjourned at this time.

The Board of County Commission reconvened, with Chairman Boucher presiding.

Motion by Poitra, seconded by LaRocque to accept Ryan Thompsons resignation effective May 1, 2019. On roll call vote, all commissioners "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Poitra to advertise position of State's Attorney and once we receive 3 applications set up meeting to review. On roll call vote, all commissioners "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Moors to approve applications for abatement for approval of Homestead credit for 2018 tax year from Wanda Halone on parcel #29745, Curtis Anfinson, parcel #18147; Alyce Lunde, parcel #27415; and Laverna Gores, parcel #29623. On roll call vote, all commissioners "AYE". Motion unanimously carried.

Mike Stewart, Emergency Manager met with the board to review grants for Tornado Sirens, along with costs and cost share. Mike asking Rolette County to consider splitting the cost with cities. Rolette County cost would be \$13,125, with cities Rolla, St. John, Dunseith, Rolette, Mylo & also Belcourt and International Peace Gardens getting sirens. Motion by Moors, seconded by Albert to proceed with application for Tornado Sirens for all cities in the county, and Belcourt and International Peace Gardens with the county splitting cost share with cities.

On roll call vote, all commissioners "AYE". Motion unanimously carried.

Motion by Albert, seconded by LaRocque to approve donation to North Central Planning Council in the the amount of \$1000 for Small Business Development Center. On roll call vote, all commissioners "AYE". Motion unanimously carried.

Motion by Albert, seconded by LaRocque to approve County Permits to Turtle Mountain Communications/United Telephone for fiber optic on County Road 1, 6, 43, and 13. On roll call vote, all commissioners "AYE". Motion unanimously carried.

Barb Frydenlund, Rolette County Public Health Administrator appeared before the board regarding Community Health Assessment, which they are working with Presentation Medical Center. PMC now working together on projects and doing a joint Community Health Assessment in 2019. They are collecting survey data at this time and will have another meeting in May to review results.

Motion by LaRocque, seconded by Moors, to approve Sheriff's Overtime in the following amounts, \$67.78 to April Azure; \$103.58 to Ferdinand Charette; \$102.26 to Ryan Hiatt; \$372.76 to Wesley Kom; \$6.78 to Jayde Slater; and \$47.44 to Zachary Smith. On roll call vote, all commissioners "AYE". Motion unanimously carried.

Motion by Moors, seconded by Albert to leave equipment rates for the road department the same as previous year. On roll call vote, all commissioners "AYE". Motion unanimously carried.

The board met at this time with Nathan Gustafson, Sheriff, Kim Nadeau, Jail Administrator and Amber Rogers, Assistant regarding issues within sheriff's department and jail. Discussion on Food Service at the jail. Motion by Poitra, seconded by Moors to implement our own Food Service for the Jail by June 1st with county hiring 2 PT cooks and possibly call-ins and have Food Service Supervisors as Kim Nadeau and Amber Davis with an increase in pay of \$5/hr for Food Service supervision. On roll call vote, all commissioners "AYE". Motion unanimously carried.

Motion by Albert, to reject CBM Bid for Food Service. Motion seconded by LaRocque. On roll call vote, all commissioners "AYE". Motion unanimously carried.

Motion by Albert, seconded by LaRocque to provide notification to North 40 that May 31st will be their last day and cleanup inventory. On roll call vote, all commissioners "AYE". Motion unanimously carried.

On motion and unanimously approved, the board then adjourned to April 25, 2019.

April 25, 2019

The board convened at 2:00 P.M. April 25, 2019 with members LaRocque, Albert, Poitra and Moors present. Chairman Boucher presiding.

The board met in special session at the Rolette County LEC, to meet with Barnes County representatives looking at the jail. The board discussed the cost of building with the group, along with financing, etc. No action was taken by the board.

On roll and unanimously approved, the board adjourned until May 7, 2019.

Merle Boucher

Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud

Rolette County Auditor

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