

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 8:00 A.M on October 1, 2019 with members Poitra, LaRocque, and Albert present. Member Moors absent. Chairman Boucher presiding. Brian Grosinger, State's Attorney present.

Terry & LeaRae Espe appeared before the board to request development of Section line between sections 9/16 and also 16/21 in Gilbert township for access to several parcels in Section 10 and 15 for farming purposes. The Road Supervisors will look at the request and come up with a cost estimate and bring back to the board. The board took no action.

Farrah & Brady Azure met with the board to request improvement to section line road in Couture Township at the west end of BIA 12, to provide access to homesite in Section 30, approximately 600 feet. Motion by LaRocque, seconded by Poitra to approve making improvements to section between sections 30/31 of Couture Township to provide access to homesite for Farrah and Brady Azure. On roll call vote, all members voted "AYE". Motion carried unanimously.

Kevin Walford, Butler Machinery appeared before the board at this time to provide quote for replacement of Motor Grader, with an option to finance for five years. The board took no action.

Motion by Albert, seconded by LaRocque to approve payment of Wold Engineering invoice for \$29,280 Preliminary Engineering for project SC-4006(067) from St. John to ND Hwy 30, for sliver widening. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by LaRocque to appoint Craig & Lucee Poitra as North Dakota State Fair Delegates for Rolette County for 2019. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by LaRocque to submit final payment for SC-CNOC-4006(066) St. John Street reconstruction to NDDOT. On roll call vote, all members voted "AYE". Motion carried unanimously.

Nathan Gustafson, Kim Nadeau and Amber appeared before the board at this time to discuss several issues with the Sheriff's Office. The 2019 Dodge Pickup will be here this week, with Stonegarden funding. Also discussed was transport vehicle, as current vehicle is not running adequately. Sheriff Gustafson will get estimate for a new transport vehicle.

Kim then discussed a backup for Amber Davis for duties related to Community Service, 24/7 and vending machines through Turnkey. Kim recommended a raise of \$1/hour for Dixie Gladue to assume duties as stated. Also discussed was Kitchen staffing and increase in hourly rate for the cooks to \$14/hour for Cook 1, and \$13/hour for Cook 2, and \$4/hour for Amber to supervise. The board will have the Auditor review request for the next meeting.

The board reviewed committee reports at this time. Building Committee discussion on space the Job Service Building. Will have a meeting to review office needs and recommendation.

Motion by LaRocque, seconded by Poitra to send Eviction Notices to Individuals for property acquired through Tax Foreclosure. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board reviewed the 2018 Audit and reviewed Fraud Risk Assessment Policy. The board tabled action until the November meeting.

Kandace Desjarlais, Treasurer met with the board at this time, and informed the board that Kelly Albertson resigned as Deputy Treasurer and Jodi Jeanotte was appointed as Deputy Treasurer. Motion by Poitra, seconded by Albert to approve appointment of Jodi Jeanotte and remove Kelly Albertson and add Jodi Jeanotte as signer on bank accounts at Dacotah Bank, Starion Bank, Rolette State Bank and Turtle Mountain State Bank. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Poitra, seconded by LaRocque to have Auditor McCloud to proceed with video for livestream and recording for County Commission meeting. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by LaRocque to approve Maintenance Certification for NDDOT Federal Aid Projects. On roll call vote, all members voted "AYE". Motion carried unanimously.

On motion by LaRocque and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$39,837.88; Recorder \$4,050.50; Recorder Preservation Fees, \$393; Recorder State fees, \$35 and Treasurer's Total Collections, \$663,866.27 and Auditor's Total Payments, \$616,569.00. On roll call vote, all members voted "AYE". Motion carried unanimously.

On motion and unanimously approved, the Social Service bills amounting to \$126,589.24 for administration and county poor programs and the following county bills be allowed and ordered paid:

CHECK #	VENDOR	AMOUNT	DATE
---------	--------	--------	------

G	51152	CLUBHOUSE HOTEL AND SUITES	259.20
G	51153	CITY OF ROLLA	950.34
G	51154	CITY OF ST JOHN	97.00
G	51155	COLE PAPERS INC	607.16
G	51156	DALES CASH SUPPLY	4495.84
G	51157	DALES CASH SUPPLY	152.28
G	51158	DALES CASH SUPPLY	194.50
G	51159	AMBER DAVIS	80.00
G	51160	DHS MMIS	573.78
G	51162	DOUG AND MARYS JACK AND JILL	63.49
G	51163	DUNSEITH HARDWARE	85.34
G	51164	GOOSENECK IMPLEMENT	233.96
G	51165	GREAT PLAINS DIRECTORY SERVICE	633.50
G	51166	GREEN CAT SERVICES LLC	400.00
G	51167	GOOD SOURCE SOLUTIONS	388.00
G	51168	GUARDIAN FLEET SAFETY	21648.40
G	51169	HAAS TIRE	438.00
G	51170	HA THOMPSON AND SONS	1945.00
G	51171	INFORMATION TECHNOLOGY DEPT	5466.46
G	51172	J & J TRUCK REPAIR	479.14
G	51173	J AND M SERVICE STATION	159.87
G	51174	JOC INC	2544.21
G	51175	JOE KAUFMAN	1225.00
G	51176	LEGACY COOPERATIVE	1523.37
G	51177	LEGACY COOPERATIVE	1793.81
G	51178	LANGUAGE LINE SERVICES	30.00
G	51179	MAIN STREET MARKET	44.33
G	51180	MARCO INC.	1180.09
G	51181	MIDCONTINENT COMMUNICATIONS	61.47
G	51182	MUNRO ACE HARDWARE	291.05
G	51183	MUNRO ACE HARDWARE	75.87
G	51184	ND ENVELOPE COMPANY	481.50
G	51185	ND STATE RADIO COMMUNICATIONS	360.00
G	51186	NORTH DAKOTA TELEPHONE CO	258.12
G	51187	NORTHLAND HEALTH CENTERS	246.00
G	51188	NODAK STORE INC	14.98
G	51189	NORTHERN PLAINS ELECTRIC COOP	264.00
G	51190	ND POST BOARD	90.00
G	51191	OFFICE DEPOT	553.43
G	51192	OFFICE OF ATTORNEY GENERAL	590.00
G	51193	OTTERTAIL POWER COMPANY	3922.05
G	51194	PIERCE COUNTY AUDITOR	10510.20
G	51195	TODD POITRA	423.00
G	51196	PEACE OFFICER STANDARDS AND TR	135.00
G	51197	PRESENTATION MEDICAL CENTER	376.00
G	51198	PRIDE DAIRY	152.64
G	51199	REDWOOD TOXICOLOGY	79.95
G	51200	ROLLA IMPLEMENT	273.98
G	51201	STUTSMAN COUNTY	399.00
G	51202	SYSCO NORTH DAKOTA	3544.40
G	51203	TURTLE MTN PUBLIC	20.50
G	51204	TOWN AND COUNTRY TESORO	20.01
G	51205	TRI CARE HOME HEALTH	1400.00
G	51206	TUOMALA PLUMBING AND HEATING	190.82

D	700650	NEOPOST	660.00
D	700651	NEOPOST	468.10
D	700652	ND PUBLIC EMPLOYEES RETIREMENT	39382.80
D	700654	COMMERCIAL CARD SOLUTIONS	8887.26
D	700658	ND PUBLIC EMPLOYEES RETIREMENT	39190.31
G	51099	AFLAC	1867.49
G	51100	ALEX ALBERT	197.20
G	51101	AMERITAS LIFE INSURANCE CORP	1299.70
G	51102	MASON ARVIDSON	981.75
G	51103	AUTO VALUE PARTS STORES	35.88
G	51104	BECHTOLD PAVING INC	9748.80
G	51105	BILLS SERVICE	36.60
G	51106	BUTLER MACHINERY COMPANY	915.30
G	51107	COLONIAL SUPPLEMENTAL INS	706.67
G	51108	DOUG AND MARYS JACK AND JILL	19.45
G	51109	DSM INC	310.50
G	51110	DUNSEITH HARDWARE	190.88
G	51111	GOOSENECK IMPLEMENT	1458.87
G	51112	GREATWEST LIFE AND ANNUITY	100.00
G	51113	NATHAN GUSTAFSON	70.00
G	51114	INFORMATION TECHNOLOGY DEPT	3.62
G	51115	JOSHUA LAFLOE	376.32
G	51116	LEGACY COOPERATIVE	5978.88
G	51117	MARCO INC.	1028.12
G	51118	MARCO INC	663.98
G	51119	ANDREW S MARQUART	288.00
G	51120	VALERIE MCCLOUD	54.00
G	51121	TOM MCCLOUD	1850.00
G	51122	MEDICO LIFE & HEALTH INSURANCE	385.75
G	51123	MARK MILLER	381.32
G	51124	KIM NADEAU	70.00
G	51125	ND ASSOCIATION OF COUNTIES	25.00
G	51126	NORTH DAKOTA TELEPHONE CO	256.06
G	51127	NORTHERN EQUIPMENT	535.03
G	51128	NORTH CENTRAL ELECTRIC COOP	105.00
G	51129	NORTHERN PLAINS RESOURCE	300.00
G	51130	OFFICE DEPOT	210.81
G	51131	OTTERTAIL POWER COMPANY	1028.36
G	51132	OTTMAR AND OTTMAR	117.00
G	51133	TODD POITRA	78.61
G	51134	POWERPLAN OIB	140.48
G	51135	QUILL CORPORATION	71.45
G	51136	ROLETTE INSURANCE AGENCY	736.00
G	51137	ROLLA IMPLEMENT	305.27
G	51138	ROLLA OIL	2464.02
G	51139	TM COMMUNICATIONS	1759.40
G	51142	ND ASSOCIATION OF COUNTIES	925.82
G	51145	DEPARTMENT OF TRANSPORTATION	11.50
G	51146	NELSON AUTO CENTER	27153.46
G	51147	WENDY BELGARDE	431.38
G	51148	BOTTINEAU COURANT	169.50
G	51149	SARAH BRUCE	286.74
G	51150	BUTLER MACHINERY COMPANY	2759.07
G	51151	CENEX FLEETCARD	554.29

G	51207	TM STAR	928.41
G	51208	TM COMMUNICATIONS	629.25
G	51209	TM COMMUNICATIONS	429.46
G	51210	TWEED COUNTRY AG	254.06
G	51211	VERIZON WIRELESS	74.47
G	51212	WOLD ENGINEERING PC	29280.00
		ROAD DEPARTMENT SEPT PAYROLL	35,924.71
		SOCIAL SERVICES SEPT PAYROLL	102,632.84
		GEN, L-ENF, ETC SEPT PAYROLL	146,449.77
		TOTAL	\$565,184.94

On motion and unanimously approved, the board then adjourned to October 15, 2019.

October 15, 2019

The board convened at 9:00 A.M., October 15 2019 with members LaRocque, Moors and Poitra. Member Albert absent. Member Boucher presiding. Alivia Poitra, also present.

The Board met with the Planning Commission for Public Hearing on Amendment to the Rolette County Zoning Resolution for Enforcement changes. Planning Commission members Gerald Krech, Hovi Mitchell, Dick Johnson, Mark Heinz, and Craig Poitra present.

Craig Poitra read the proposed changes relating to Enforcement Section. No one appeared in support of the amendment. Doug Lemieux appeared in opposition to the Rolette Zoning Ordinance amendment, stating that the zoning ordinance needed a complete revamp not just one section so, for that reason was in opposition to the amendment. Doug also recommend that the county have a Central Clearing House for building permits, not just volunteer building inspectors. The Planning Commission discussed the proposed amendment and reasoning for the change. The Applications are all available in the County Auditor's Office, and can be turned back in to office or work directly with the Building Inspectors in the respective areas. The board also discussed farm exemptions for building permits. State's Attorney will investigate if farms are exempted from zoning. The Planning Commission tabled action until their next meeting in two weeks.

Brian Kraft and Brad Murphy; RDO Equipment met with the board with a proposal for specs for 2019 John Deere Motor grader replacement, with option of finance for 5 annual payments. The board took no action, will review and discuss on October 29th meeting. No action was taken.

Nathan Gustafson, Sheriff met with the board at this time to discuss several issues with the Sheriff's Department. Nathan presented a quote for transport vehicle, a 2020 Ford Expedition on the State bid, in the amount of \$37,728 and additional equipment from Guardian Fleet amounting to \$3400. Discussion on options for transport vehicle. The 2017 Stonegarden grant is closed, and 2018 Stonegarden will be used for 2019 Ford Pickup reimbursement.

Motion by LaRocque, seconded by Moors, to approve purchase of 9 bulletproof vests for deputies with the 2018 Stonegarden grant. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Moors, to approve purchase of running board for the Dodge and Ford Pickups for \$400 for 2 sets, seconded by Poitra. On roll call vote, all members voted "AYE". Motion carried unanimously.

Nathan also discussed youth county government information he received at the NDACO conference, to get kids involved in government. Will research further before pursuing. The board also discussed inclement weather policy and who is making the decision to close. Motion by LaRocque, seconded by Poitra to approve \$1/hour increase for Dixie Gladue for backup for Amber, relating to 24/7 and Community Services duties. On roll call vote, all members voted "AYE". Motion carried unanimously.

The Sheriff/Jail Committee will meet an review transport vehicle and kitchen staffing and salaries to provide a recommendation to the Commission.

The Building Committee reported that they haven't met yet, will meet to discuss office space. Also the road crew will remove fence and razor wire at the old jail.

Motion by Henry, seconded by Moors, to approve Emergency Declaration for extreme for Snow storm in October leaving approximately 30" of snow, and additional costs and damages from the snow which threatens the well-being and safety of its residents, crops and livestock. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Moors, seconded by Poitra to approve sheriff's overtime in the following amounts \$582.52 for Ann Millerbernd, \$122.76 for Mitchell Slater, \$56.50 for Amber Azure, \$1213.19 for April Azure, \$54.54 for Myles Brunelle, \$56.50 for Gordon Chapman, \$110.74 for Brock Charette, \$237.09 for Ferdinand Charette, \$109.08 for Dixie Gladue, \$56.81 for Ryan Hiatt, and \$108.48 for Wesley Kom. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Moors, seconded by Poitra for approval of Letter of Permission to Access across School Trust Land to remove Beaver Dam in Maryville Township. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Moors, seconded by LaRocque to approve Application for Abatement of taxes for Donna Houle on parcel #2675 for 100% Homestead Credit for 2018 and Wanda Halone on parcel #29745 for 2017 and 2016 homestead Credit. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Poitra, seconded by Moors to approve appraisals of Real Estate for property acquired by Rolette County and set a City Hearing on Appraisals for cities to be held on October 29, 2019. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board discussed the Home Rule Charter Committee and representation. Commissioner Potira requested a representative from the Tribe, since Belcourt is not an incorporated city. Motion by Poitra, to add another person to the Home Rule Charter Committee, who lives within the exterior boundaries of the Turtle Mountain Reservation and is an enrolled member from the Turtle Mountain Tribe. Motion seconded by LaRocque. On roll call vote, all members voted "AYE". Motion carried unanimously.

On motion and unanimously approved, the board then adjourned to October 29, 2019.

October 29, 2019

The board convened at 11:00 A.M., October 29, 2019 in special session with members LaRocque, Albert, and Moors. Member Poitra absent. Member Boucher presiding. Rick Adams, North Central RSA 2 for Verizon Wireless. Doug Lemieux also present.

Alex Albert provided an update on the Public Hearing that the Planning Commission held at 10 AM today, regarding Conditional Use Permit for a Communications cell tower in Shell Valley township. The Planning Commission voted unanimously to recommend approval of the Conditional Use Permit and Building Permit for the communications tower for Verizon Wireless which will improve capacity in the area due to the casino. Motion by Albert, seconded by approve Conditional Use Permit and Building Permit for the communications tower for Verizon Wireless. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, to grant 1 year from today to construct communication tower, seconded by LaRocque. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board then held a public hearing for appraisals of property acquired by Rolette County Motion by Albert to approve reducing Lots 2-4, Block 24, OTS, Dunseith from \$5000 to \$1889; and Lots 19-21-23, Block 33, OTS, Dunseith from \$5000 to \$2349.61 at the request of Dunseith City. Seconded by LaRocque. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by Moors to approve appraisals for the Rolette County Real Estate sale. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, to accept the proposal for purchase of Cat motor grader, with trade-in of 2006 143H Cat Motor Grader, seconded by Poitra, with the full cost of the 2019 140M3AWD Cat Motor Grader with snow equipment of \$324,114.65 less trade in \$65,000 for \$259,114.65 applied to financing for five years; and annual payment in the amount of \$57,470.36. Motion carried unanimously.

The board then discussed the Memorial Hall heating replacement for boilers. The cost of the heating system is \$95,502, with ND Department of Commerce grant of 50% , and Ottertail Power rebates, in the amount \$10,944, leaving balance of \$36,807. Commission Boucher will discuss payment with the Rolette City Council, who owes the county \$35,000 for street project, and they may approve to pay that portion of the project and the county to pay the balance. The board took no action.

On motion by Albert and unanimously approved, the board adjourned until November 5, 2019



Merle Boucher
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor