

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M on November 5, 2019 with members Poitra, LaRocque, Moors and Albert present. Chairman Boucher presiding. Alivia Poitra also present.

Motion by Albert, seconded by LaRocque to approve the minutes from October meetings. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Moors, seconded by LaRocque to approve County Deeds in repurchase to Jolene Jeanotte for E1/2E1/2NW1/4SE1/4NW1/4SW1/4, W1/2W1/2NE1/4SE1/4NW1/4SW1/4, NE1/4NE1/4SW1/4SE1/4NW1/4SW1/4, NW1/4NW1/4SE1/4SE1/4NW1/4SW1/4, Section 21, Township 162 N, Range 70 W; to Wilbur E Wilkie Heirs, for NE1/4 & SW1/4 OF LOT 7, less Hwy right-of-way, Section 10, Township 162 N, Range 70 W; to Duane and Alice Henry and Randy and Lisa Rogers, for Outlot B of SW1/4SW1/4, Section 9, Township 162 North, Range 70 West; to Rosemary Gladue Peltier for SW1/4SE1/4SE1/4NE1/4SE1/4; the SE1/4SW1/4SE1/4NE1/4SE1/4; the NE1/4NW1/4NE1/4SE1/4SE1/4; and the NW1/4NE1/4NE1/4SE1/4SE1/4, comprising 2.5 acres, more or less, subject to all valid outstanding easements and rights of way of record; also perpetual easement for vehicle roadway from said premises to East Section line of said Section 14, Township 162 N, Range 72 W, to Cheryl Norquay and Laurie and Willie LaFromboise for Evans Survey Tract 4 1/2 of Tract #4, Section 25, Township 162 N, Range 73 W; and to Nancy & Michael Hanlan for Lot 6, Block 1 Woodland Meadows Addition, City of St. John. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by LaRocque to approve replacement of the County Server with quote from NRG for \$16,203.80. On roll call vote, members Poitra, LaRocque, Albert and Boucher voted "AYE". Member Moors voted "NAY". On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Moors, seconded by LaRocque to approve payment to Wold Engineering for \$29,987.50 for St. John Sliver widening, project #SC-4006(067). On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by Moors, to approve Gaming Site Authorization for Kelvin Klinik for electronic pull tab machine. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

The board opened bids at this time for sale three Terex scrapers. Bids were received from Austin Harris and Gilbert Handeland. Motion by LaRocque, seconded by Poitra to accept the high bid from Austin Harris, for \$2500 on the 1969 TS14 Terex, \$7500 for 1968 TS14 Terex, and \$7500 for TS14, S/N 41734 located in St. John. On roll call vote, commissioners Albert, LaRocque, Poitra and Boucher voted "AYE". Commissioner Moors, voted "NAY". Motion carried.

Motion by Albert, seconded by LaRocque to form a Fraud Risk Assessment Committee and policy, with 5 member board, Auditor, State's Attorney, Treasurer, Jail Administrator and Commissioner Poitra. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

The board then discuss appointments to the Home Rule Charter Committee. Motion by Poitra, seconded by Albert to approve Shawn Greenwood, Jesse Marion, John Hardy, Rodney Phelps and Blain Scott to serve on the Home Rule Charter Committee. On roll call vote, all

Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by LaRocque to issue County Deed to City of St. John for Lot 4, 5, 7 & 8, Varty's 2nd Addition, City of St. John for \$1 each. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Eldon Moors gave a report for Road Department activities. Discussion on the road supervisor duties and conflicts, along with road policies not being followed. Will discuss further at the next meeting.

Chairman Boucher provided update on the Human Service Zone Agreement. Commissioner Poitra stated he did not agree with the agreement and questioned why there were no tribal member appointments on the Human Service Zone. Commissioner Albert and Boucher stated that they represent the entire Rolette County as Zone members, which includes the reservation and all residents of the county. After discussion, Motion by Albert to approve the Human Service Zone Agreement to reflect the changes, to Commissioner Boucher's Bio. Seconded by LaRocque. On roll call vote, commissioners Albert, LaRocque, Moors and Boucher voted "AYE". Commissioner Poitra voted "NAY". Motion carried.

Commissioner Albert updated the board on the Jail Committee meeting last week. Discussion on DOCR Inspection recently, transport vehicle. No action was taken by the board.

Eldon Moors gave an update on the Building Committee. No meeting was held by the road crew will proceed soon with the removal of the fencing at the old jail. Use of the old jail was discussed with no action taken. A meeting will be held in the near future.

Discussion on the heating replacement for the Rolette Memorial Hall. Rolette City will pay \$35,000 towards the project, with Rolette County paying the remainder after Department of Commerce and Ottertail grants

Motion by LaRocque, seconded by Poitra to adjourn was passed unanimously.

On motion and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$83,388.06; Recorder \$3,450, Recorder Preservation Fees, \$321; Recorder, State fees, \$175 and Treasurer's Total Collections, \$663,866.27 and Auditor's Total Payments, \$616,569.00.

On motion and unanimously approved, the Social Service bills amounting to \$128,117.59, for administration and county poor programs and the following county bills be allowed and ordered paid:

CHECK #	AMOUNT	DATE
D 700659	ND PUBLIC EMPLOYEES RETIREMENT	36875.52
D 700660	NEOPOST	800.00
D 700665	ND PUBLIC EMPLOYEES RETIREMENT	39026.75
G 51241	AFLAC	1867.49
G 51242	AMERITAS LIFE INSURANCE CORP	1299.70
G 51243	AUTO VALUE PARTS STORES	131.34
G 51244	BEAVER CREEK ARCHAEOLOGY	3125.00
G 51245	CARSON MCCAIN INC	11270.00
G 51246	CITY OF ROLLA	276.19
G 51247	CITY OF ROLLA	50.00
G 51248	CARDMEMBER SERVICE	115.25
G 51249	COLONIAL SUPPLEMENTAL INS	706.67
G 51250	COLE PAPERS INC	287.00
G 51251	COMFORT SUITES	169.20
G 51252	DALES CASH SUPPLY	3054.21
G 51253	DELL MARKETING LP	120.90
G 51254	GENERATOR POWER SYSTEMS	1273.29
G 51255	GREATWEST LIFE AND ANNUITY	100.00
G 51256	NATHAN GUSTAFSON	63.00
G 51257	RENEE HENDERICKSON	75.00
G 51258	INFORMATION TECHNOLOGY DEPT	3917.32

G	51259	J AND M SERVICE STATION	200.51
G	51260	JNF TOWING & RECOVERY SERVICE	150.00
G	51261	JOC INC	3217.14
G	51262	JOC INC	171.89
G	51263	LADOTS	3.29
G	51264	MARCO TECHNOLOGIES LLC	414.66
G	51265	TOM MCCLOUD	1850.00
G	51266	MEARS AUTO	63.76
G	51267	MEDICO LIFE & HEALTH INSURANCE	385.75
G	51268	MUNRO ACE HARDWARE	119.94
G	51269	ND ASSOCIATION OF COUNTIES	1085.00
G	51270	ND ONE CALL	1.20
G	51271	NORTH DAKOTA TELEPHONE CO	2.06
G	51272	NORTH CENTRAL ELECTRIC COOP	110.00
G	51273	ND POST BOARD	100.00
G	51274	OTTERTAIL POWER COMPANY	1016.98
G	51275	OTTMAR AND OTTMAR	171.00
G	51276	PHARMCHEM INC	114.20
G	51277	CRAIG POITRA	306.50
G	51278	RAMKOTA HOTEL BISMARCK	45.60
G	51279	REDWOOD TOXICOLOGY	28.70
G	51280	ROLETTE INSURANCE AGENCY	241.00
G	51281	ROLLA IMPLEMENT	49.96
G	51282	ROLLA OIL	1260.00
G	51283	TURTLE MTN PUBLIC	20.50
G	51284	TOWNER COUNTY RECORD HERALD	40.00
G	51285	TUOMALA PLUMBING AND HEATING	201.61
G	51286	TM STAR	46.50
G	51287	TM STAR	436.56
G	51288	TM COMMUNICATIONS	1745.08
G	51289	TM COMMUNICATIONS	1094.22
G	51290	TWEED COUNTRY AG	32.98
G	51291	VERIZON WIRELESS	199.50
G	51292	WILBUR ELLIS	9233.34
G	51293	WOLD ENGINEERING PC	31045.00
G	51294	ZIONS BANK	1750.00
G	51295	ND ASSOCIATION OF COUNTIES	916.53
G	51299	KAREN L ARMSTRONG	75.77
G	51300	BALCO UNIFORM	445.63
G	51301	BLUE360 MEDIA LLC	70.75
G	51302	BUTLER MACHINERY COMPANY	10787.48
G	51303	CENEX FLEETCARD	476.91
G	51304	CHARMTEX INC	238.44
G	51305	CITY OF ROLLA	733.07
G	51306	CITY OF ST JOHN	97.00
G	51307	CITY OF ROLETTE	116.00
G	51308	COLE PAPERS INC	2754.69
G	51309	COMMUNITY AMBULANCE OF ROLLA	1441.70
G	51310	COMMUNITY AMBULANCE OF ROLLA	250.00
G	51311	DALES CASH SUPPLY	624.38
G	51312	DAKOTA BUSINESS SOLUTIONS	112.99
G	51313	DELL MARKETING LP	241.80
G	51314	DERRIC GLADUE REPAIR	220.00
G	51315	KANDACE DESJARLAIS	56.00
G	51316	DHS MMIS	144.78
G	51317	DOUG AND MARYS JACK AND JILL	19.68
G	51318	DUNSEITH HARDWARE	284.37
G	51319	GALLS LLC	529.45
G	51320	GERDAU	254.00
G	51321	GOOSENECK IMPLEMENT	134.40
G	51322	HAAS TIRE	225.00
G	51323	HACTC	546.00
G	51324	HA THOMPSON AND SONS	2660.00
G	51325	HP INC	2527.15
G	51326	INFORMATION TECHNOLOGY DEPT	1550.00
G	51327	JOSEPH KAUFMAN	30.02
G	51328	LAKE REGION LAW ENFORCEMENT	450.00
G	51329	LEGACY COOPERATIVE	8568.46
G	51330	LANGUAGE LINE SERVICES	30.00
G	51331	MARCO TECHNOLOGIES LLC	1080.56
G	51332	MEARS IMPLEMENT	132.55
G	51333	MIDCONTINENT COMMUNICATIONS	61.47
G	51334	MARK MILLER	369.90
G	51335	MT PLEASANT SCHOOL DISTRICT	257.87
G	51336	MUNRO ACE HARDWARE	15.96
G	51337	MUNRO ACE HARDWARE	35.31
G	51338	ND COUNTY RECORDERS ASSOCIATIO	200.00
G	51339	ND STATE BOARD OF LAW EXAMINER	380.00
G	51340	ND ONE CALL	10.80
G	51341	NORTHLAND HEALTH CENTERS	123.00
G	51342	NODAK STORE INC	586.24
G	51343	NORTHERN PLAINS ELECTRIC COOP	638.00
G	51344	NORTH CENTRAL GRAIN	421.49
G	51345	JAN BIRKLAND	1620.00
G	51346	CHARITY DECOTEAU	2378.32
G	51347	CAROL GOURNEAU	1165.00
G	51348	DOROTHY HENRY	975.00
G	51349	MICHELLE LAFLOE	700.00
G	51350	LEEVERS FOOD	94.91
G	51351	MARILYN POITRA	2470.46
G	51352	KELLIE SCHROEDER	955.96
G	51353	OFFICE DEPOT	179.99

G	51354	OFFICE OF ATTORNEY GENERAL	465.00
G	51355	OTTERTAIL POWER COMPANY	3384.22
G	51356	PHARMCHEM INC	85.65
G	51357	TODD POITRA	104.40
G	51358	PRIDE DAIRY	248.92
G	51359	ARNIE ROSECRANS	177.50
G	51360	ROUGH RIDER INDUSTRIES	2554.00
G	51361	STUTSMAN COUNTY	9.50
G	51362	SYSCO NORTH DAKOTA	3808.63
G	51363	THEEL MOTORS INC	1052.13
G	51364	THOMSON REUTER WEST	182.94
G	51365	TRI CARE HOME HEALTH	1875.00
G	51366	VERIZON WIRELESS	199.50
G	51367	VERIZON WIRELESS	73.94
G	51368	WESTSIDE C STORE	112.75
G	51369	CAPITAL CITY RENTAL LLC	6250.00
		ROAD DEPT OCTOBER PAYROLL	35,924.71
		SOC WELFARE OCTOBER PAYROLL	102,632.84
		GEN, L-ENF, ETC OCT PAYROLL	146,449.77
		TOTAL	\$518,998.37

On motion and unanimously approved, the board then adjourned to November 12, 2019.

November 12, 2019

The board convened at 8:00 A.M., November 12, 2019 members Moors and Albert attended at the Rolette County Courthouse and Poitra, LaRocque and Boucher participated by email. All members present. Member Boucher presiding.

The board met in special session in regards to approval for heating system proposal for the Rolette Memorial Hall. Motion by Moors, seconded by Albert to approval of proposal of heating system in the amount of \$95,502, with an Energy Conservation Grant reimbursement in the amount of \$47,751, Ottertail Rebates in the amount of \$10,944, Rolette City Share \$35,000 and Rolette County share \$1,807. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

On motion and unanimously approved, the board then adjourned to November 19, 2019.

November 19, 2019

The board convened at 9:00 A.M., November 19, 2019 members LaRocque, Moors, Albert and Poitra present. Member Boucher presiding. Alivia Poitra videoing.

Steve Swanson, Turtle Mountain Communications met with the board at this time regarding video equipment for County Commission Meetings. Steve explained that Turtle Mountain/United Communications would provide the equipment free of charge to the county and have a live stream to customers of United on a public access channel and then recording the video also and post at a later time also. They would also work with Midco and the recording would be on a Midco public access channel. Commissioner Poitra expressed that this is not what he wanted and wants the video to be shared live on Youtube or Facebook, because of the limited access for people with the posting to only customers of United or Midco. Mr. Swanson explained that was not something United would be able to do with the equipment or were in the business of doing at this time. Mr. Albert stated that the United offer would at least be a place to start, with posting video of the meetings. After further discussion, the board appointed Commissioner Poitra to report back with a proposal and cost estimate for video and recording of the meetings. No action was taken.

Wendy Belgarde, Tax Director appeared before the board with applications for abatement of taxes. Motion by Albert, seconded by LaRocque to approve abatement for Monte Bryant for 100% Homestead Credit on parcel #30238. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by Moors to deny application for abatement from Sheryl & Ashley Aird on parcel #29496, upon recommendation of the City of Rolla. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by Moors, to approve application for abatement for Homestead Credit for James & Ruby Birkland on parcel #9083, for Eugene Allery on parcel #30238, and Donald Hosmer for parcel #26311 and #26314. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Brad Robertson and Kent Indvik, Wold Engineering appeared before the board at this time to discuss road projects. Preliminary Plans for project SC-4006(067) for CMC Route 4006, from St. John southeast to NDSH 30 to provide sliver widening or shoulder widening were reviewed. Roadbed will increase from 32' to 38' this will be Phase 1 and then go to Phase II for overlay with future funding. Culverts with damaged end sections will be replaced with the project and Brad and Kent will look at spring by the bulk plants. This project will be bid next April.

Also discussed was Safety project for County Road 21, which was not approved for funding from NDDOT and possible survey of section line between 9/16 in Gilbert Township. Brad will look at this. Motion by Albert, seconded by LaRocque to approve Preliminary and Construction Engineering Agreement for SC-4006(067) – grading project, which will be billed by the hour for engineering on this project. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Poitra to approve County Deeds for redemption for Lots 2-4, Block 24, OTS, Dunseith to Ronald & Jolie Haggerty, Lot 19-21-23, Block 33, OTS, City of Dunseith to Dennis Martin, tract in SE1/4NW1/4NE1/4 in Section 21, Township 162-70 containing approximately .65 acres to Timothy, Jordan and Christopher Demery. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Moors, seconded by Poitra to approve County Deeds for S1/2SW1/4 of Gov't Lot 5, Section 28, Township 163 N, Range 70 W to Jeanine Hanlan and SE1/4NW1/4, Section 26, Township 162 N, Range 71 W to Allan R Malaterre. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Joe Boehm, Chief Deputy Sheriff appeared before the board at this time with several issues regarding the Sheriff's office. Discussed were transport vehicle and damage to the Dodge Durango. Kim Nadeau, Jail Administrator/Office Deputy was also present and discussed pay structure for the Kitchen staff. After discussion, motion by Albert, seconded by Moors to pay Cook 1 position \$15/hour at 40 hours/week; Cook 2 position \$12.75/hour at 24 hours/week; and Amber Davis \$150/month for Kitchen Supervisor and Kim Nadeau, \$150 for Assistant Kitchen Supervisor, effective 1/1/2020. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by Moors to approve NRG Technology agreement at \$2726.86/month for the upcoming year. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Moors to approve Sheriff's overtime in the following amounts, \$92.79 for Bryant Beauger, \$371.16 for Chris Bailey, \$587.67 for Andrew Saari, \$74.55 for April Azure, \$13.64 for Myles Brunelle, \$155.88 for Ayannah Charette, and \$74.55 for Wesley Kom. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Orville Davis appeared before the board in regards to section line in Hillside township between sections 28/21 that he requested access to and provided a culvert that the county road department installed. Complaint from Mr. Davis that the culvert installed was only 10', but he provided a 20' culvert. Fence is also located on the section line, which needs to be moved. Motion by Albert, seconded by Poitra to have State's Attorney send a letter to adjacent landowners to move fence on section line between sections 28/21 Hillside Township. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Moors, seconded by Albert to approve purchase of 40' storage trailer for the St. John Shop in the amount of \$6,000. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by Poitra to approve Estimate form CTI Metal Works for the purchase of shoes for the motor Graders in the amount \$5,350. On roll call vote, Commissioners Poitra, LaRocque, Albert and Boucher voted "AYE". Commissioner Moors voted "NAY". Motion carried.

Motion by Albert, seconded by LaRocque to approve purchase of desks for reception area at Social Services. On roll call vote, all Commissioners voted "AYE". Motion carried

On motion and unanimously approved, the board adjourned until December 3, 2019

Merle Boucher
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor