

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS  
ROLETTE COUNTY**

The board convened at 9:00 A.M on May 7, 2019 with members Poitra, LaRocque, Albert, and Moors present. Chairman Boucher presiding.

Communications, reports, and other information presented to the board were reviewed and discussed.

Motion by Albert, seconded by Moors to approve the minutes of the previous meetings. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by Moors, seconded by Poitra to approve overtime in the following amounts, 30.93 for Bryant Beauger, \$494.88 for Dominic Devereaux, \$124.44 for Howard Longie, \$2332.44 Mitchell Slater, \$239.51 for Amber Azure, \$356.97 for April Azure, \$277.25 for Myles Brunelle, 54.24 for Gordon Chapman, \$161.14 for Ferdinand Charette, \$184.07 for Wesley Kom, \$134.76 for Jamie Metcalfe, \$481.22 for Jayde Slater, and \$320.84 for Zachary Smith. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Moors to approve appointment of Special Assistant State's Attorney Marie Miller, Seymour Jordan and Joshua Frey. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by LaRocque to approve purchase of dock for County Park in the amount of \$3,451 from Larson Marine. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded Poitra to approve application for raffle for the Turtle Mountain Wildlife Club. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

The board met with Curt Bonn regarding County website. Curt has done some updates to the website recently. Commissioner Poitra discussed posting meeting video on the website. Curt will look at cost estimate for recording meetings. The board took no action.

David Brien met with the board at this time in regards to county-wide economic development. Also present was Becky Leonard. Discussion on ways to promote economic development and foster relationships with communities in the county. The board discussed researching what other counties are doing for economic development, The group will meet again next month.

Motion by Albert, seconded LaRocque to reduce appraisal on of 5'5 along SW side Lot 1, and Lots 2,3,4 Blk 102, White's 1<sup>st</sup> Addition, City of Rolla from \$7,800 to \$3,819.37, after abatement of special assessments from the City of Rolla, and approve County Deed to Dennis and Donna Neameyer for sale of 5'5 along SW side Lot 1, and Lots 2,3,4 Blk 102, Whites 1st Add, City of Rolla for \$3,819.37. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Sarah Bruce, Recorder appeared before the board at this time, in regards to a complaint she received regarding NDRIN updates, which are done in the Recorder's Office. Sarah stated that documents are uploaded to the NDRIN periodically, but the request is that they are uploaded daily. NDRIN is repository for recorded documents in the Recorder's Office. Sarah also voiced complaint about her doing St. John City Auditor duties, during the day, when working as the County Recorder. Sarah questioned Commissioner Albert about these complaints. Chairman Boucher stated that this issues were heresay and not to be brought up before the board. The board took no action.

At this time Brian Grosinger appeared before the board, and the board interviewed Brian in regards to the vacant State's Attorney position. Also present was Kim Nadeau, Jail Administrator, Amber Davis, Mitch Slater, Sheriff's Deputy and Tracy Boe, District 9 Representative. After much discussion, the board moved on to other business.

Chairman Boucher presented a request for variance received from David Boucher, for tree planting around farmstead in SE1/4 of Section 1-159-72. Motion by LaRocque, seconded by Albert to approve variance for planting trees close to County Road 28, in the southwest corner of SE1/4, Section 1-159-72. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Tracy Boe, District 9 Representative met with the board to discuss SB2124, Social Service Redesign bill, approved this legislative session. This bill requires establishment of approximately 19 Social Service zones throughout the state. Discussion on the tentative zones neighboring Rolette County, which there are Bottineau, McHenry, and Pierce Counties, or Benson, Towner, and Ramsey Counties. The board directed Mr. Boe to recommend Lake Region Zone. The board took no further action.

Kim Nadeau, Jail Administrator and Amber Davis, Sheriff's Assistant met with the board at this time to discuss Food Service at the Jail. Commissioner Albert provided updated cost estimate for the food service. Discussion on Salary increases for the Kim and Amber as supervisors, which equated to an 18% increase for Kim and 23% increase for Amber. Also present was Kandace Desjarlais, Treasurer. Motion by Poitra, to rescind the motion from April 16 2019 to implement our own Food Service for the Jail by June 1<sup>st</sup> with county hiring 2 PT cooks and possibly call-ins and have Food Service Supervisors as Kim Nadeau and Amber Davis with an increase in pay of \$5/hr for Food Service supervision. Motion was seconded by Albert. On roll call vote all members voted, "AYE". Motion unanimously carried.

The board then voted on the original motion to implement our own Food Service for the Jail by June 1<sup>st</sup> with county hiring 2 PT cooks and possibly call-ins and have Food Service Supervisors as Kim Nadeau and Amber Davis with an increase in pay of \$5/hr for Food Service supervision. On roll call vote, all members voted "NAY". Motion failed.

Motion by Moors, to accept proposal for the remainder of 2019, for food service at the jail, with adding two positions as cooks, 1 at \$14/hour and 1 at \$12/hour, and Amber Davis, be appointed as Food Service Supervisor with pay increase of \$5/hour and Kim Nadeau as Assistant

Supervisor with an increase of \$3/hour, and reconsider the proposal after 6 months. Motion was seconded by LaRocque. On roll call vote all members voted, "AYE". Motion unanimously carried

The board then discussed the appointment of State's Attorney. Motion by LaRocque, seconded by LaRocque to offer the appointment of State's Attorney to Brian Grosinger, with a salary of \$92,000 and an effective date of June 17, 2019. On roll call vote all members voted, "AYE". Motion unanimously carried.

Motion by Albert, seconded by LaRocque to remove Eldon Moors, Sr. as signatory on accounts at Dacotah Bank, and add Chairman Merle Boucher. On roll call vote all members voted, "AYE". Motion unanimously carried.

On motion and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$86,979.44; Recorder \$3,461.50, Recorder State Fees \$35; Recorder Preservation Fees, 195; and Treasurer's Total Collections, \$1,355,787.03 and Auditor's Total Payments, \$649,927.68.

On motion and unanimously approved, the Social Service bills amounting to \$125,091.52 for administration and county poor programs and the following county bills be allowed and ordered paid:

CHECK #	VENDOR	AMOUNT
D 700608	NEOPOST	349.02
D 700609	ND PUBLIC EMPLOYEES RETIREMENT	28,988.52
D 700613	ND PUBLIC EMPLOYEES RETIREMENT	3,276.66
D 700614	ND PUBLIC EMPLOYEES RETIREMENT	34,625.98
D 700616	COMMERCIAL CARD SOLUTIONS	12,438.63
G 050482	NELSON AUTO CENTER	29,022.00
G 050500	ND POST BOARD	45.00
G 050501	AFLAC	1,510.23
G 050502	AMERITAS LIFE INSURANCE CORP	1,374.24
G 050503	AMERIPRIDE	124.76
G 050504	AUTO VALUE PARTS STORES	479.17
G 050505	BALCO UNIFORM	535.17
G 050506	BUSTER'S REPAIR & SERVICE	40.00
G 050507	BUTLER MACHINERY COMPANY	120,204.71
G 050508	CENEX FLEETCARD	741.84
G 050509	CITY OF ROLLA	280.89
G 050510	CITY OF ROLLA	528.51
G 050511	CITY OF ST JOHN	87.00
G 050512	CLUTE OFFICE EQUIPMENT INC	50.52
G 050513	COLONIAL SUPPLEMENTAL INS	813.58
G 050514	COLE PAPERS, INC	581.93
G 050515	DALE'S CASH SUPPLY	114.11
G 050516	DALE'S CASH SUPPLY	2,786.70
G 050517	DOUG & MARY'S JACK & JILL	21.91
G 050518	DUNSEITH HARDWARE	671.82
G 050519	GREAT-WEST LIFE & ANNUITY	100.00
G 050520	H.A. THOMPSON & SONS	2,660.00
G 050521	HEART OF AMERICA	78.00
G 050522	SHELLY HORNING	63.00
G 050523	INFORMATION TECHNOLOGY DEPT	3,909.53
G 050524	INFORMATION TECHNOLOGY DEPT	1,550.00
G 050525	J & M SERVICE STATION	101.50
G 050526	J O C INC	4,233.68
G 050527	WESLEY KOM	68.42
G 050528	LARSON MARINE INC	3,451.00
G 050529	LEGACY COOPERATIVE	2,434.28
G 050530	LEGACY COOPERATIVE	1,118.69
G 050531	MATTHEW BENDER & CO., INC.	78.43
G 050532	TOM MCCLLOUD	1,850.00
G 050533	MEDICO LIFE & HEALTH INSURANCE	363.75

G 050536	MUNRO ACE HARDWARE	29.08
G 050537	MYERS PARTS OF BOTTINEAU	26.98
G 050538	KIM NADEAU	179.90
G 050539	NORTH CENTRAL PLANNING COUNCIL	1,000.00
G 050540	NORTH DAKOTA TELEPHONE CO	256.06
G 050541	NEWMAN TRAFFIC SIGNS	118.38
G 050542	NODAK STORE, INC.	45.55
G 050543	NORTH CENTRAL ELECTRIC COOP	97.00
G 050544	NORTHERN PLAINS ELECTRIC COOP	506.00
G 050545	NORTH 40	10,420.65
G 050546	JAN BIRKLAND	1,720.00
G 050547	CHARITY DECOTEAU	1,420.46
G 050548	CAROL GOURNEAU	1,275.00
G 050549	DOROTHY HENRY	579.46
G 050550	MICHELLE LAFLOE	273.70
G 050551	LEEVERS FOODS	42.64
G 050552	TAMMY MORIN	225.00
G 050553	MARILYN POITRA	2,401.60
G 050554	INA OLSON	470.00
G 050555	OFFICE OF ATTORNEY GENERAL	900.00
G 050556	OTTERTAIL POWER COMPANY	752.95
G 050557	PRETTY N PINK	40.00
G 050558	TODD POITRA	104.40
G 050559	POWERPLAN OIB	1,967.72
G 050560	PREVENT CHILD ABUSE ND	45.00
G 050561	ROLLA IMPLEMENT	376.62
G 050562	ROLLA IMPLEMENT	552.31
G 050563	SANFORD HEALTH PLAN	730.40
G 050564	DAMOND SCHEMME	52.50
G 050565	TURTLE MTN PUBLIC	20.50
G 050566	TURTLE MTN TIMES	57.00
G 050567	TRI CARE HOME HEALTH	1,075.00
G 050568	TRUENORTH STEEL	12,403.70
G 050569	TM COMMUNICATIONS	2,806.58
G 050570	US FOODS, INC	6.67
G 050571	VERIZON WIRELESS	73.47
G 050572	ND ASSOCIATION OF COUNTIES	438.85
G 050573	DEPARTMENT OF TRANSPORTATION	10.00
G 050576	COUNTY OF GRAND FORKS	6,300.00
G 050577	AMBER DAVIS	120.00
G 050578	GOODSOURCE SOLUTIONS	388.00
G 050579	HEART OF AMERICA CORRECTION	78.57
G 050580	PAT KEEGAN	61.75
G 050581	LANGUAGE LINE SERVICES	30.00
G 050582	MARCO TECHNOLOGIES LLC	138.16
G 050583	MARCO TECHNOLOGIES LLC	261.07
G 050584	MEARS IMPLEMENT	159.35
G 050585	MIDCONTINENT COMMUNICATIONS	57.51
G 050586	MILLER LAW OFFICE, PC	5,371.11
G 050587	ND ATTORNEY GENERAL	811.00
G 050588	NORTH DAKOTA TELEPHONE CO	258.12
G 050589	OTTERTAIL POWER COMPANY	3,024.06
G 050590	TODD POITRA	104.40
G 050591	REDWOOD TOXICOLOGY	82.50
G 050592	TUOMALA PLUMBING AND HEATING	196.28
G 050593	TM STAR	166.00
G 050594	TM STAR	586.39
G 050595	VERIZON WIRELESS	198.83
G 050596	VERIZON WIRELESS	146.83
	ROAD DEPT APRIL PAYROLL	31,169.08
	SOC WELFARE APRIL PAYROLL	100,071.90
	GEN, L-ENF, ETC APRIL PAYROLL	154,037.54

\* \* TOTAL \* \* \$ 609,446.71

Motion by Poitra, and unanimously approved the meeting was adjourned to May 21, 2019.

May 21, 2019

The board convened at 9:00 A.M. May 21, 2019 with members LaRocque, Albert, Poitra and Moors present. Chairman Boucher presiding. Alivia Poitra was also present.

Communications, reports, and other information presented to the board were reviewed and discussed.

The board discussed Social Welfare redesign and upcoming meeting on June 11<sup>th</sup> in Bismarck.

Rodney Johnson appeared before the board at this time regarding access to Section Line between sections 31/32 in Union Township. Rodney stated that Dan Hamilton is encroaching on the Section line a blocking access. Motion by Albert, seconded by LaRocque to send letter to adjacent landowners, Dan Hamilton and Troy Johnson regarding section line access and not encroaching or fencing in the 66' Section Line Right of way access. On roll call vote all members voted, "AYE". Motion unanimously carried.

Nathan Gustafson, Sheriff and Joe Boehm, Chief Deputy Sheriff met with the board at this time regarding 2018 Stonegarden Grant. After further discussion, motion by Moors, seconded by Poitra, to purchase 2019 Ford F150 pickup from Nelson Auto Center for \$35,092 and Equipment from Guardian Fleet Safety for \$9984. On roll call vote all members voted, "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Moors to approve Sheriff's overtime in the following amounts, \$137.85 for Amber Azure, \$81.35 for April Azure, \$661.98 for Ayannah Charette, \$59.87 for Ferdinand Charette, \$84.08 for Ryan Hiatt, \$693.61 for Wesley Kom and \$56.50 for Zachary Smith. On roll call vote all members voted, "AYE". Motion unanimously carried.

Wendy Belgarde, Tax Director met with the board and this time and introduced Clyde Sivertson, Part-time data collector and discussed progress on assessments for the county. Discussion on changes made by the state in the last few years for assessors and effect on the cities and county and the possibility of the County training an assessor to work with the cities also. They have started with Dunseith since they do not have a city assessor, which will be billed back to Dunseith. Motion by Moors, seconded by Poitra to approve application for abatement of taxes for Morris Azure on parcel #29613 & 29314 for 2017 & 2018 for approval of homestead credit. On roll call vote all members voted, "AYE". Motion unanimously carried.

Chairman Boucher, left the meeting and Vice-Chairman Moors presided. John Ronsinski, Turtle Mountain Star was present.

Brad Robertson, Wold Engineering met with the board regarding road projects. Motion by Motion by Albert, seconded by LaRocque; to approve final certification on Microsurfacing projects CNOC-4015(057), 9.8 miles north of Rolette and CNOC-4006(065) from Highway 30 to St. John. On roll call vote all members voted, "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Albert to approve final certification on project CNOC-4015(058), for pavement removal, subcut, Aggregate Base & HMA Surfacing in Rolette City limits. On roll call vote all members voted, "AYE". Motion unanimously carried.

The board then discussed project St. John City Street improvement project SC-CNOC-4006(066). Discussion on sidewalk cracking in several locations. Brad explained that the cracking is from thermal cracking and is typical in all concrete. A walkthrough on the project will be on May 29<sup>th</sup> at 1 PM for final inspection and certification. The board discussed sidewalk in front of Square Deal, that they still owe for additional 4' of sidewalk that was added. The

board took no action.

The board also discussed sliver widening on County Road 6, south of St. John for next year and Lake Upsilon Road which is showing several frost boils.

Barb Frydenlund, Public Health Administrator and Judith Martinson, Tobacco Grant Coordinator met with the board at this time to discuss Tobacco Free Workplace Policy. Also present was Kandace Desjarlais, Treasurer and Tara McDougall, Deputy Auditor. Barb discussed complaints received from staff regarding second hand smoke around the county properties and related health issues, along with the proposed Model Policy for Tobacco Free Workplace Policy. After further discussion, motion by Albert, seconded by Poitra to approve Model for Tobacco-Free Workplace Policy for all County Property, with the omission of optional language that states employees can't smoke during work hours, including any breaks, and an effective date of June 1, 2019, to also include signage and newspaper ads. On roll call vote all members voted, "AYE". Motion unanimously carried.

The board then discussed quote for computer replacement for county departments, including Auditor, Treasurer, Recorder, States Attorney, Extension, Sheriff, 911 and Emergency Manager. Motion by LaRocque, seconded by Albert, to approve purchase of computers from NRG in the amount of \$30,123.44. On roll call vote all members voted, "AYE". Motion unanimously carried.

Eldon Moors updated the board on the Road Committee activities. Discussion on threshold for work orders to get board approval, motion by Albert, seconded by Poitra to increase work order threshold from \$1000 to \$3,000 to require board approval. On roll call vote all members voted, "AYE". Motion unanimously carried.

Motion by Albert, to proceed with purchase of Crack Sealer machine and Air Compressor, as per quote from Swanston Equipment in the amount of \$60,100 with a lease of \$45,000 through Dacotah Bank. Motion seconded by LaRocque. On roll call vote all members voted, "AYE". Motion unanimously carried.

Merle Boucher provided a report of the Social Service Board.

Alex Albert provided a report from the Jail Committee at this time regarding inspection with Construction Engineers and Ray Poitra, Contractor regarding cement.

Motion by Albert, seconded by LaRocque to approve donation of 40 hours of sick leave from Sonia Guderjahn to Nadine Parisien. On roll call vote all members voted, "AYE". Motion unanimously carried.

Motion by Albert, seconded by Poitra to approve liquor license to Christine Chase for Kelvin Clinic. On roll call vote all members voted, "AYE". Motion unanimously carried.

Motion by Albert, seconded by Poitra to send a letter from County Commission, to Chris Jones regarding request for Rolette County to be an individual zone, because of population, caseload

and fact that neighboring counties have already established zones and aren't interested in creating zone with Rolette County, and Mr. Jones has the power to approve such request. On roll call vote all members voted, "AYE". Motion unanimously carried.

Motion by Albert, seconded by LaRocque to send Chairman Boucher, Dinah Breland and Auditor McCloud to Social Service Redesign Zone meeting in Bismarck, June 11, 2019. On roll call vote, Commissioners Moors, LaRocque, Albert and Boucher voted, "AYE". Commissioner Poitra voted "NAY". Motion carried.

Motion by Albert, and unanimously approved the meeting was adjourned to June 4, 2019

Merle Boucher  
Chairman, Board of County Commissioners  
Rolette County, North Dakota

ATTEST

Valerie McCloud  
Rolette County Auditor