

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 8:00 A.M on Aug 6, 2019 with members Poitra, LaRocque, Albert, and Moors present. Chairman Boucher presiding. Brian Grosinger, State's Attorney present and Doranna Poitra videoing meeting.

Discussion on State's Attorney agreement with Cities of Rolla, Rolette and Dunseith. Motion by Moors, seconded by Albert to approve State's Attorney agreements with the Cities of Rolla, Rolette, and Dunseith as on file. On roll call vote, all members voted "AYE". Motion carried unanimously.

Brian Grosinger, State's Attorney discussed Home Rule Charter with the county and options available if the county should decide to proceed with looking at the option. Eleven counties have Home Rule status, and each one is different, and needs to be approved by electorate by voting on at an election. The first steps would be to establish a Charter Commission to study further and come up with a proposed charter. No action was taken at this time.

Kim Nadeau, Jail Administrator/Office Deputy appeared before the board regarding jail budget. Discussion on the kitchen supervision portion of the budget, and Kin requested \$5/hour or \$10,400 for both Amber Davis and Kim for the kitchen supervision. Discussion on other options. No action was taken.

Kenny Azure, Belcourt Public Utilities and Dan Heitzman, Houston Engineering met with the board at this time to discuss project for expansion of water line in Rolette County in Holmes Township which would serve another 2 dozen homes and create a loop in the system, which will improve water quality and allow for a backup water supply. Motion by Albert, seconded by LaRocque to approve County Permit for water line in the county road right of way in Holmes Township for this project. On roll call vote, all members voted "AYE". Motion carried unanimously. Motion by Moors, seconded by Poitra, to approve county Permit to Belcourt Public Utilities for water line Shell Valley Township. On roll call vote, all members voted "AYE". Motion carried unanimously. Also discussed was securing more funding for water projects for Belcourt Public Utilities and having Rolette County be a sponsor. No action was taken at this time.

Keith Strong and Terri Mongeon, Rolette Country Club appeared before the board regarding year round liquor license or other options for the Rolette Country Club, which has been remodeled and they expect to have more events throughout the year. The board tabled action until the next meeting.

Nathan Gustafson, Sheriff met with the board at this time and discussed Dunseith Policing Contract and request by Dunseith for rewording of contract for Dunseith Service Area, to include only 6 townships of Willow Lake, Holmes, Gilbert, Hillside, Currie and Russell. Also discussed was the increased problems with calls for service in Dunseith and thefts and drugs being a major issue.

Motion by Albert, seconded by Moors to approve Dunseith Policing Contract as revised to define Dunseith Service Area, to include townships of Willow Lake, Holmes, Gilbert, Hillside, Currie and Russell. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Moors, to declare a disaster for rain event in June and July, causing road damages. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board then reviewed committee reports. Motion by Albert, seconded by Poitra to approve resignation of Emery Mears from the Housing Authority. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by Poitra to approve salary adjustment for Kim Nadeau and Amber Davis of an additional 10% of the base salary for 2020 budget for Kitchen supervision duties. On roll call vote, members Poitra, LaRocque, Albert and Boucher voted "AYE". Member Moors voted "NAY". Motion carried.

Motion by Albert, seconded by LaRocque to pool Commissioner mileage for a total of \$13,500 for the 2020 budget. On roll call vote, all members voted "AYE". Motion carried unanimously.

After review of the 2020 Budget, motion by Albert, seconded by Poitra to approve the 2020 Preliminary Budget, which includes a 4% monthly salary increase for Non-Social Service employees, with a Public Hearing to be held on September 17th at 8:00 AM. On roll call vote, all members voted "AYE". Motion unanimously carried.

On motion and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$11,187.94; Recorder \$3351.50, Recorder Preservation Fees, \$279; Recorder, State fees, \$105 and Treasurer's Total Collections, \$718,855.01 and Auditor's Total Payments, \$992,929.35.

On motion and unanimously approved, the Social Service bills amounting to \$117,793.24 for administration and county poor programs and the following county bills be allowed and ordered paid:

| | CHECK # | VENDOR | AMOUNT | DATE |
|---|---------|------------|--------------------------------|----------|
| D | 700634 | 08/07/2019 | NEOPOST | 350.00 |
| D | 700635 | 08/07/2019 | ND PUBLIC EMPLOYEES RETIREMENT | 37915.44 |
| D | 700636 | 08/12/2019 | COMMERCIAL CARD SOLUTIONS | 15988.65 |
| D | 700640 | 08/28/2019 | ND PUBLIC EMPLOYEES RETIREMENT | 39016.85 |
| G | 50852 | 08/01/2019 | CHICAGO MOTORS INC | 700.00 |
| G | 50853 | 08/01/2019 | ND ASSOCIATION OF COUNTIES | 902.30 |
| G | 50871 | 08/07/2019 | AFLAC | 1510.23 |
| G | 50872 | 08/07/2019 | AMERITAS LIFE INSURANCE CORP | 1261.16 |
| G | 50873 | 08/07/2019 | AUTO VALUE PARTS STORES | 102.99 |
| G | 50874 | 08/07/2019 | BILLS SERVICE | 61.64 |
| G | 50875 | 08/07/2019 | BUTLER MACHINERY COMPANY | 5268.34 |
| G | 50876 | 08/07/2019 | CENEX FLEETCARD | 448.08 |
| G | 50877 | 08/07/2019 | CHARMTX INC | 131.80 |
| G | 50878 | 08/07/2019 | AYANNAH CHARETTE | 287.26 |
| G | 50879 | 08/07/2019 | CITY OF ROLLA | 291.11 |
| G | 50880 | 08/07/2019 | CITY OF ST JOHN | 87.00 |
| G | 50881 | 08/07/2019 | COLONIAL SUPPLEMENTAL INS | 813.58 |
| G | 50882 | 08/07/2019 | COLE PAPERS INC | 932.39 |
| G | 50884 | 08/07/2019 | DALES CASH SUPPLY | 3920.68 |
| G | 50885 | 08/07/2019 | DELL MARKETING LP | 206.72 |
| G | 50886 | 08/07/2019 | DF LIGHTING COMPANY | 89.91 |
| G | 50887 | 08/07/2019 | DUNSEITH HARDWARE | 220.72 |
| G | 50888 | 08/07/2019 | GREATWEST LIFE AND ANNUITY | 100.00 |
| G | 50889 | 08/07/2019 | HA THOMPSON AND SONS | 2660.00 |
| G | 50890 | 08/07/2019 | INFORMATION TECHNOLOGY DEPT | 1550.00 |
| G | 50891 | 08/07/2019 | INTOXIMETERS | 360.00 |
| G | 50892 | 08/07/2019 | J AND M SERVICE STATION | 77.98 |
| G | 50893 | 08/07/2019 | JOC INC | 5101.88 |
| G | 50894 | 08/07/2019 | JOE KAUFMAN | 325.00 |
| G | 50895 | 08/07/2019 | KITTLESONS TRUCK REPAIR | 106.00 |
| G | 50896 | 08/07/2019 | JEREMY LONGIE | 192.48 |
| G | 50897 | 08/07/2019 | MARCO TECHNOLOGIES LLC | 318.73 |
| G | 50898 | 08/07/2019 | TOM MCCLLOUD | 1850.00 |
| G | 50899 | 08/07/2019 | MEARS AUTO | 132.95 |
| G | 50900 | 08/07/2019 | MEDICO LIFE & HEALTH INSURANCE | 385.75 |
| G | 50901 | 08/07/2019 | MIDCONTINENT COMMUNICATIONS | 61.47 |
| G | 50902 | 08/07/2019 | MIDSTATES WIRELESS | 2790.50 |
| G | 50903 | 08/07/2019 | MUNRO ACE HARDWARE | 86.70 |
| G | 50904 | 08/07/2019 | NCRAAO | 260.00 |

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|---|-------|------------|--------------------------------|---------------|
| G | 50905 | 08/07/2019 | NDACS | 50.00 |
| G | 50906 | 08/07/2019 | NORTH DAKOTA ONE CALL | 21.60 |
| G | 50907 | 08/07/2019 | NORTH DAKOTA TELEPHONE CO | 258.12 |
| G | 50908 | 08/07/2019 | NORTHERN EXPOSURE SIGN CO | 53.60 |
| G | 50909 | 08/07/2019 | NODAK STORE INC | 47.26 |
| G | 50910 | 08/07/2019 | NORTH CENTRAL ELECTRIC COOP | 329.71 |
| G | 50911 | 08/07/2019 | NORTHERN PLAINS ELECTRIC COOP | 371.00 |
| G | 50912 | 08/07/2019 | OFFICE DEPOT | 239.74 |
| G | 50913 | 08/07/2019 | OFFICE OF ATTORNEY GENERAL | 905.00 |
| G | 50914 | 08/07/2019 | OTTERTAIL POWER COMPANY | 5075.01 |
| G | 50915 | 08/07/2019 | PHARMCHEM INC | 199.85 |
| G | 50916 | 08/07/2019 | PRETTY N PINK | 30.00 |
| G | 50917 | 08/07/2019 | CRAIG POITRA | 327.50 |
| G | 50918 | 08/07/2019 | PRIDE DAIRY | 316.80 |
| G | 50919 | 08/07/2019 | REDWOOD TOXICOLOGY | 796.12 |
| G | 50920 | 08/07/2019 | ROLLA IMPLEMENT | 110.98 |
| G | 50921 | 08/07/2019 | ROLLA OIL | 2565.42 |
| G | 50922 | 08/07/2019 | SYSCO NORTH DAKOTA | 2755.27 |
| G | 50923 | 08/07/2019 | TURTLE MTN PUBLIC | 20.50 |
| G | 50924 | 08/07/2019 | TRI CARE HOME HEALTH | 2525.00 |
| G | 50925 | 08/07/2019 | TM STAR | 504.93 |
| G | 50926 | 08/07/2019 | TM COMMUNICATIONS | 1733.47 |
| G | 50927 | 08/07/2019 | TM COMMUNICATIONS | 1096.45 |
| G | 50928 | 08/07/2019 | TWEED COUNTRY AG | 76.66 |
| G | 50929 | 08/07/2019 | VERIZON WIRELESS | 73.27 |
| G | 50930 | 08/07/2019 | VERIZON WIRELESS | 199.42 |
| G | 50931 | 08/07/2019 | WILBUR ELLIS | 27314.40 |
| G | 50935 | 08/08/2019 | DEPARTMENT OF TRANSPORTATION | 11.50 |
| G | 50937 | 08/12/2019 | ROLETTE COUNTY TREASURER | 1554.12 |
| G | 50938 | 08/14/2019 | DAKOTA FIRE PROTECTION INC | 1590.27 |
| G | 50939 | 08/20/2019 | BALCO UNIFORM | 1600.26 |
| G | 50940 | 08/20/2019 | JACK BRYANT TRUCKING | 19007.00 |
| G | 50941 | 08/20/2019 | CITY OF ROLLA | 583.20 |
| G | 50942 | 08/20/2019 | COLE PAPERS INC | 405.62 |
| G | 50943 | 08/20/2019 | DALES CASH SUPPLY | 186.17 |
| G | 50944 | 08/20/2019 | ELECTRONIC COMMUNICATIONS INC | 1995.00 |
| G | 50945 | 08/20/2019 | FOOD SERVICES OF AMERICA | 701.17 |
| G | 50946 | 08/20/2019 | GALLS LLC | 26.32 |
| G | 50947 | 08/20/2019 | GUY GARRISON | 26210.00 |
| G | 50948 | 08/20/2019 | GATTKE EXCAVATING AND TRUCKING | 18339.00 |
| G | 50949 | 08/20/2019 | GRAND FORKS COUNTY | 1350.00 |
| G | 50950 | 08/20/2019 | GOOD SOURCE SOLUTIONS | 388.00 |
| G | 50951 | 08/20/2019 | GUSTAFSON OIL COMPANY | 19.63 |
| G | 50952 | 08/20/2019 | INFORMATION TECHNOLOGY DEPT | 3924.25 |
| G | 50953 | 08/20/2019 | INFORMATION TECHNOLOGY DEPT | 1550.00 |
| G | 50954 | 08/20/2019 | KITTLESONS TRUCK REPAIR | 350.00 |
| G | 50955 | 08/20/2019 | LEGACY COOPERATIVE | 1346.23 |
| G | 50956 | 08/20/2019 | LANGUAGE LINE SERVICES | 45.20 |
| G | 50957 | 08/20/2019 | MARCO TECHNOLOGIES LLC | 138.16 |
| G | 50958 | 08/20/2019 | MARCO TECHNOLOGIES LLC | 261.07 |
| G | 50959 | 08/20/2019 | MARCO TECHNOLOGIES LLC | 321.88 |
| G | 50960 | 08/20/2019 | MEARS IMPLEMENT | 34.95 |
| G | 50961 | 08/20/2019 | MIDCONTINENT COMMUNICATIONS | 66.47 |
| G | 50962 | 08/20/2019 | MIKKELSEN AGGREGATES LLC | 39315.00 |
| G | 50963 | 08/20/2019 | MUNRO ACE HARDWARE | 142.40 |
| G | 50964 | 08/20/2019 | NDACO RESOURCES GROUP | 130.00 |
| G | 50965 | 08/20/2019 | NDSU EXTENSION | 15124.82 |
| G | 50966 | 08/20/2019 | OFFICE DEPOT | 214.94 |
| G | 50967 | 08/20/2019 | OTTERTAIL POWER COMPANY | 4029.93 |
| G | 50968 | 08/20/2019 | OTTMAR AND OTTMAR | 63.00 |
| G | 50969 | 08/20/2019 | PHARMCHEM INC | 1382.30 |
| G | 50970 | 08/20/2019 | TODD POITRA | 104.40 |
| G | 50971 | 08/20/2019 | PRIDE DAIRY | 161.70 |
| G | 50972 | 08/20/2019 | ROLETTE INSURANCE AGENCY | 838.00 |
| G | 50973 | 08/20/2019 | THE SIDWELL COMPANY | 27.50 |
| G | 50974 | 08/20/2019 | MICHAEL STEWART | 10.50 |
| G | 50975 | 08/20/2019 | SYSCO NORTH DAKOTA | 561.60 |
| G | 50976 | 08/20/2019 | VERIZON WIRELESS | 199.44 |
| G | 50977 | 08/20/2019 | WOLD ENGINEERING PC | 1345.00 |
| | | | ROAD DEPT JULY PAYROLL | 36,560.62 |
| | | | SOC SERVICES JULY PAYROLL | 103,699.57 |
| | | | GEN, L-ENF, ETC JULY PAYROLL | 144,673.28 |
| | | | TOTAL | \$ 608,452.84 |

On motion and unanimously approved, the board then adjourned to August 20, 2019.

August 20, 2019

The board convened at 9:00 A.M. August 20, 2019 with members LaRocque, Albert, and Poitra. Member Boucher absent. Vice-Chairman Moors presiding.

Brian Grosinger discussed the topic of Home Rule Charter with the board and what steps need to be taken if the board wants to move forward with this option.

Motion by Albert, seconded by Poitra to approve response for BIA Request for a transfer of Tax land to Trust status for Kenneth and Sheila Davis for N1/2 NE1/4 of Section 23, Ingebretson Township, within the exterior boundaries of the Turtle Mountain Reservation. On roll call vote, all members voted "AYE". Motion unanimously carried.

Wendy Belgarde, Tax Director then met with the board with several abatements. Reviewed were applications from Terry Sarkilahti and Shannon and Kerry Azure. After review, motion by Albert, seconded by LaRocque to reject applications from Terry Sarkilahti on parcels # 29631-000, 29631-050, 29496, and 29497 based on the recommendation of the City of Rolla to deny applications to reduce valuation. On roll call vote, all members voted "AYE". Motion unanimously carried. Application from Shannon and Kerry Azure is forwarded to the City of Dunseith for their review.

Motion by Albert, seconded by LaRocque to approve extending the seasonal liquor license to December, upon submission of application and fees. On roll call vote, all members voted "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Poitra to approve sheriff's overtime in the following amounts, \$276.21 for Michell Slater and \$393.10 for Ayannah Charette. On roll call vote, all members voted "AYE". Motion unanimously carried.

Nathan Gustafson, Sheriff met with the board at this time along with Rodney Phelps, and Ducky LaRocque, for the City of St. John. Nathan stated that he would be ready to start a policing contract with the City of John at this time, with the new contract and the City paying the \$70,000. Rodney and Ducky stated that they can make it work and were interested in the entering into a contract starting September 1st. Discussion on how the city would get the money for the contract and also where the funds would come from for the county share, since it was not in the budget for this year or next year. Motion by LaRocque, seconded by Poitra to enter into a Police Service Contract with the City of St. John for policing in the City of St. John from September 1 to August 31, 2020, for 1 full-time officer. On roll call vote, all members voted "AYE". Motion unanimously carried.

Nathan Gustafson, Sheriff, Kim Nadaeu, Jail Administrator and Amber Davis, Office Assistant met with the board regarding proper classification of Office Assistant position for work week, overtime, and retirement. Also discussed were other issues within the Sheriff's Department. The board took no action.

Motion by Albert, seconded by LaRocque to accept Keith Smith resignation from road department, effective August 29, 2019. On roll call vote, all members voted "AYE". Motion unanimously carried. Motion by LaRocque, seconded by Poitra, to hire Dennis Halvorson for road department equipment operator.

Committee reports were also reviewed for the Jail Committee, Housing Authority Board, Social Services Board, and Building Committee.

Motion by Albert seconded by LaRocque to appoint Craig Poitra as County Delegate to the NDACO Annual Convention. On roll call vote, all members voted "AYE". Motion unanimously carried.

On motion and unanimously approved, the board then adjourned to August 27, 2019.

August 27, 2019

The board convened at 8:00 A.M. August 27, 2019 with members LaRocque, Albert, and Moors. Member Poitra absent. Chairman Boucher presiding.

The board met to review bids submitted for CDBG grant for water and sewer at the County Recreational building in St. John. Paul Frydenlund, St. John School Superintendent presented bids for project. Bids were received from Marion Construction for \$149,500 and Mary Ann Houle for \$265,042. Committee Poitra joined the meeting at 8:08 AM. After review, motion by Moors to approve bid received from Marion Construction for \$149,500, the motion seconded by LaRocque. On roll call vote, all members voted "AYE". Motion unanimously carried.

On motion and unanimously approved, the board adjourned until September 3, 2019

Merle Boucher

Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud

Rolette County Auditor

Valerie Mccloud
Rolette County Auditor/Supt of Schools Des
102 2nd St NE
PO Box 939
477-5665/477-6339
Rolla ND 58367